

EFFECTIVE DATE: **AUGUST 21, 2019**

2019

FEE SCHEDULE

VILLAGE OF WESTON

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CLERK

VILLAGE CLERK

(715) 359-6114

clerks@westonwi.gov

All credit/debit card transactions shall incur a 3.25% + \$1.00 convenience fee.

E-check transactions shall incur a \$.50 convenience fee.

ANIMAL LICENSING FEES		
Class	Fee Description	Fee
Animal Fancier	Foster Animal Rescue	NO FEE
	All Other Uses, Annual Fee	\$20.00 + Animal License Fee/Animal
Commercial Animal Establishment	Non-Municipal Animal Shelter	NO FEE
	Pet Shops/Store, Annual Fee	\$100.00
	All Other Uses, Annual Fee	\$100.00
Cats and Dogs	Unaltered, Annual Fee (Prior to March 31)	\$25.00
	Unaltered, Late Fee	\$75.00
	Unaltered w/ Microchip, Annual Fee (Prior to March 31)	\$20.00
	Unaltered w/ Microchip, Late Fee	\$60.00
	Spayed/Neutered, Annual Fee (Prior to March 31)	\$15.00
	Spayed/Neutered, Late Fee	\$45.00
	Spayed/Neutered w/ Microchip, Annual Fee (Prior to March 31)	\$10.00
	Spayed/Neutered w/ Microchip, Late Fee	\$30.00
Kennel License	Juvenile (under 1 year of age) w/ or w/o Microchip	\$10.00
	Annual Fee	\$100.00

BUSINESS LICENSING FEES		
Class	Fee Description	Fee
Adult Orientated Establishment	Annual Fee	\$1000.00
Adult Escort	Annual Fee	\$300.00
Alcohol/Liquor	Class A Beer License	\$350.00
	Class A Combination Beer and Liquor	\$600.00
	Class B Beer License	\$100.00
	Class B Combination Beer and Liquor	\$600.00
	Class B Reserve Liquor	\$10,000.00
	Provisional Class A Beer, A Liquor, B Beer and B Liquor	\$15.00
	Class C Wine	\$100.00
	Temporary Class "B" (Picnic), Beer	\$10.00
	Temporary Class "B" (Picnic), Wine	\$10.00
Operator/Bartender	New Application	\$45.00
	Renewal	\$40.00
	Provisional	\$15.00
	Temporary	\$10.00
Cigarette	Annual Fee	\$100.00
Direct Sellers	Year	\$200.00
	6-Months	\$100.00
	Month	\$50.00
	Week	\$20.00
	Daily	\$5.00
Hotel/Motel Establishment	Annual Fee	\$150.00
Junk/Salvage Yard	Annual Fee	\$300.00
Manufactured Home Park	Annual Fee	\$100.00 + \$2.00/lot over 50 lots

Mobile Food Vendor	Annual Fee	\$25.00
Pawnbroker	Annual Fee	\$210.00
	Billable Transaction	\$1.50/Transaction
Secondhand Article Dealers	Annual Dealer's Fee	\$27.50
	Annual Dealer Mall/Flea Market Fee	\$165.00
	Annual Secondhand Jewelry Dealer's Fee	\$30.00

WEIGHTS AND MEASURES

Class	Fee Description	Fee
Scales	Light Capacity Scale	\$5.00/device
	Medium Capacity Scale	\$10.00/device
	Heavy Capacity Scale	\$15.00/device
	Scanner	\$0.25/device
	Liquid Measuring Device	\$10.00/device
	High Speed Diesel Pump 20 gpm	\$15.00/device
	High Speed Diesel Pump 30 gpm	\$15.00/device
Penalties	Penalty for Non-Registered Devices	Additional \$25.00/device

OTHER SPECIAL FEES

Class	Fee Description	Fee
Public Record Requests,	Assessment Letters	\$40.00/Request
	General Copy (Black and White)	\$.0135/Copy + Tax
	General Copy (Color)	\$/0.0632Copy + Tax
	Digital to Physical – DVD	\$0.13 (4.7 GB)
	Digital to Physical – Flash Drive	\$5.02 (8GB)
	Digital to Physical – Flash Drive	\$6.53 (16GB)
	Digital to Physical – Flash Drive	\$10.08 (32GB)
	Digital to Physical – Flash Drive	\$18.52 (64GB)
	Digital to Physical – Flash Drive	\$32.21 (128GB)
	Digital to Physical – Flash Drive	\$53.81 (500GB)
	Digital to Physical – Flash Drive	\$60.14 (1TB)
	Digital to Physical – Flash Drive	\$74.83 (2TB)
	Location Fees (can only charge if cost to locate is \$50 or more)	\$22.54/Hr.
	Paper to Digital and Digital to Digital	No charge
Garbage and Recycling	45/95-Gallon Collection, Annual Fee	\$167.00
	Garbage Bag Sticker	\$1.50
Room Tax	Imposed on fees received for furnishing rooms to transients	8% of gross receipts
Cable Franchise Fee	Imposed on gross revenue to each cable or video service provider	5% of gross revenue

DEPARTMENT OF PARKS, RECREATION AND FORESTRY

PARKS, RECREATION AND FORESTRY

DIRECTOR

Shawn Osterbrink
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AQUATIC CENTER MANAGER

Brad Mroczenski
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All credit card transactions shall incur a 2.5% convenience fee, up to a maximum of \$5.00.

AQUATIC CENTER FEES		
Class	Fee Description	Fee
Daily Pass	Youth/Adult	\$4.00
	Senior Citizen (Age 62+)	\$2.00
	After 6:00PM (All Ages)	\$2.00
	Group Rate (50+)	\$2.00
Swim Lessons	Resident	\$25.00
	Non-Resident	\$30.00
Season Pass Fees	Individual, Resident	\$59.00
	Individual, w/ Rothschild, Resident	\$79.00
	Individual, Non-Resident	\$79.00
	Individual, w/ Rothschild, Non-Resident	\$99.00
	Family (up to 5), Resident	\$120.00
	Family (up to 5), w/ Rothschild, Resident	\$160.00
	Family (up to 5), Non-Resident	\$140.00
	Family (up to 5), w/ Rothschild, Non-Resident	\$180.00
	Senior Citizen (Age 62+), Resident	\$25.00
	Senior Citizen (Age 62+), Non-Resident	\$50.00
	Early Bird, Family (up to 5), Resident (up to 2 weeks prior to opening)	\$100.00
	Early Bird, Family (up to 5), Resident w/ Rothschild (up to 2 weeks prior to opening)	\$140.00
	Early Bird, Family (up to 5), Non-Resident (up to 2 weeks prior to opening)	\$120.00
Early Bird, Family (up to 5), Non-Resident w/Rothschild (up to 2 weeks prior to opening)	\$160.00	
Mid-Season, Family (up to 5)	\$65.00	
Mid-Season, Family (up to 5), w/ Rothschild	\$85.00	
Birthday Party	Minimum of 6 people	\$7.00/Person
Pool Rental (includes Rothschild) 8:30PM – 9:30PM or 8:30PM – 10:30PM time slots only.	1 – 50 People w/ Water Slide	\$125.00/Hour
	51 – 75 People w/ Water Slide	\$150.00/Hour
	76 – 100 People w/ Water Slide	\$175.00/Hour
	Over 100 w/ Water Slide	\$175.00 + \$1.00/Person x 1-2 Hours
Programs	Water Aerobics	\$4.00
Special Events	Teen Night – General Public	\$4.00
	Teen Night – Season Passholder	\$2.00

PARK AND FACILITY RENTAL FEES		
Class	Fee Description	Fee
Facility Rental (Kennedy Hall)	Security Deposit – Always	\$50.00
	Private Party, Resident	\$75.00
	Private Party, Non-Resident	\$125.00
	Public Party	\$85.00

	Non-Profit Party, Resident	NO FEE
	Non-Profit Party, Non-Resident	\$75.00
	Weston Based Youth, Children or Senior Citizen Group	NO FEE
Park Shelter Rental	Standard Security Deposit	\$25.00
	Business Security Deposit	\$50.00
	Family/Group Gatherings, Resident	\$60.00 + Tax
	Family/Group Gatherings, Non-Resident	\$85.00 + Tax
	Non-Profit, Resident	\$60.00 + Tax
	Non-Profit, Non-Resident	\$110.00 + Tax
	Business, Resident	\$160.00 + Tax
	Business, Non-Resident	\$310.00 + Tax

DEPARTMENT OF PLANNING AND DEVELOPMENT

DIRECTOR/ZONING ADMINISTRATOR

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Please note:

All fees within this section also pertain to the joint Town and Village of Weston Extraterritorial Zoning (ETZ) Area.

Failure to obtain and file a permit or application shall result in a stop work order and the permit fees are TRIPLED. Please visit The Planning and Development Department's Permits and Applications page for permit applications and details at www.westonwi.gov/permits. Permit & planning related applications may be applied for online at www.westonwi.gov/epermits. If you have questions or would like to schedule appointments for inspections, please email plandev@westonwi.gov or call 715-241-2613.

All credit/debit card transactions shall incur a 3.25% + \$1.00 convenience fee.

E-check transactions shall incur a \$.50 convenience fee.

PUBLIC HEARING FEES		
Class	Fee Description	Fee
Rezoning (Village and ETZ):	Map Amendment	\$250.00
	Text Amendment	\$200.00
Comprehensive Plan:	Map Amendment	\$350.00
	Map Amendment with Rezone Map Amendment	\$500.00
	Text Amendment	\$200.00
	Text Amendment with Rezone Text Amendment	\$350.00
Conditional Use:	New Residential	\$250.00
	New Non-Residential (Includes Multiple Family Dwelling Units)	\$250.00 + \$10.00/Acre over 10 Acres
	Amendment to Conditional Use Permit	\$250.00
	Appeal of Decision to the Village Board	\$250.00
Discount:	Site Plan, Rezone and/or Conditional Use Combination	(-\$100.00)
Zoning Board of Appeals:	Variance	\$400.00
	Interpretation	\$250.00
	Appeal of Decision	\$400.00
Miscellaneous:	Street Vacation	\$500.00
	Annexation	\$250.00
	Annexation (ETZ only, no change in zoning/comp plan)	\$100.00

LAND DIVISION FEES		
Class	Fee Description	Fee
Certified Survey Map:	Plat of Survey	No Charge
	Standard Certified Survey Map (Village & ETZ)	\$50.00

	Certified Survey Map with Street Dedication (PC, PIC and Board) – (Village & ETZ)	\$250.00
Condo Plat Review:	Condo Plat Review – 3 or less units	\$50.00
	Condo Plat Review – 4 or more units	\$150.00 + \$10.00/unit over 20
Subdivision Plat Review:	Concept Plat Review	\$100.00
	Preliminary Plat Review	\$300.00 + \$10.00/Lot over 20
	Final Plat Review	\$150.00 + \$10.00/Lot over 20
	Amendment or Revision	\$250.00/Revision
Parkland Dedication Fees:	Single Family Detached Residence	\$244.00/Lot
	Two-Family Residence	\$446.00/Lot
	Multiple Family Dwelling Units, 1 Bedroom	\$138.00/Unit
	Multiple Family Dwelling Units, 2 Bedroom	\$204.00/Unit
	Multiple Family Dwelling Units, 3+ Bedroom	\$244.00/Unit

COMMERCIAL PERMIT FEES

Class	Fee Description	Fee
Zoning and Occupancy:	Zoning Permit	Included in Fees
	Occupancy Inspection and Certificate	\$50.00
	Add On: Occupancy Re-Inspection (3+ inspections)	+\$50.00
Site Plan Review:	Accessory Structure Plan Review	\$100.00
	Architectural Review	\$100.00
	Landscape Plan Review	\$100.00
	Parking Lot Plan or Drainage Review (includes Landscaping)	\$200.00
	Building Addition (Under 50% of existing building)	\$300.00
	New Construction – Staff Review Only	\$500.00
	New Construction – Plan Commission Review	\$600.00
	New Construction – Large Retail/Commercial Services (Plan Commission Review and Conditional Use Permit included)	\$750.00 + \$10.00/Acre over 10 Acres
	New Construction - Large Retail/Commercial Services over 75,000 ft ² (Plan Commission Review and Conditional Use Permit included)	\$900.00 + \$10.00/Acre over 10 Acres
	Add On: Plan Commission Review	\$100.00
Early Start Permit:	Footings and Foundation	\$200.00
Building Permit:	All Projects	\$.10/ft ²
	Minimum Fee	\$100.00
	Maximum Fee	\$5,000.00
Completion Surcharge*:	Minor Projects (additions under 50% of existing building SQ FT and parking lot expansions)	\$2,500.00
	Major Projects (New or additions exceeding 50% of existing SQFT)	\$5,000.00
Drainage Review:	Multiple Family Dwelling Units (3+ units)	\$200.00
	Multiple Family Dwelling Units (3+ units) (Over 1 acre)	\$300.00
	Commercial and Industrial	\$200.00
	Commercial and Industrial (Over 1 acre)	\$300.00
Plumbing:	Fee	\$100.00
Electrical:	Minimum Fee	\$100.00
	Maximum Fee	\$5,000.00
	Multi-family (over 2 units) (new, additions & remodel)	\$0.08 per sq. ft. plus service size fee & additional metering fee (per meter) – (Minimum fee \$100)

**Returned after completion and final inspection of both site and building.*

Local Business, Institutional & Office Buildings (new, additions & remodel)	\$0.09 per sq. ft. plus service size fee & additional metering fee (per meter) – (Minimum fee \$100)
Manufacturing & Industrial Buildings (new, additions & remodel)	\$0.05 per sq. ft. plus service size fee & additional metering fee (per meter) – (Minimum fee \$100)
Warehouses (new, additions & remodel)	\$0.04 per sq. ft. plus service size fee & additional metering fee (per meter) – (Minimum fee \$100)
Service Change – 200 AMPS, Single Meter	\$55.00
Service Change – 400 AMPS, Single Meter	\$75.00
Service Change – 600 AMPS, Single Meter	\$95.00
Service Change – 800 AMPS, Single Meter	\$115.00
Service Change – 1,000+ AMPS, Single Meter	\$140.00
Add On: Multiple Metering	+\$10.00/Meter
Inspection Fee per Inspection (rounded up to nearest hour)	\$100.00/Hour
Solar Photovoltaic (PV)	
Commercial Small (7.5 KW and less)	\$200
Commercial Large (over 7.5 KW)	\$300
HVAC:	All Projects \$100.00
Roofing:	All Projects \$100.00
Cell Tower/Site Modifications	New – requires site plan approval Permit included in site plan review fees
	Antennae & Electrical changes \$150
Signs:	Permanent, Wall Signs \$25.00 + \$1.00/ft ² over 50 ft ²
	Permanent, Freestanding Signs (Single Business) \$50.00 + \$1.00/ft ² over 50 ft ²
	Permanent, Development Signs (Multiple Businesses) \$100.00 + \$1.00/ft ² over 100 ft ²
	Permanent, Development Sign Panel Replacement \$25.00/Business
	Sandwich/Pedestal Sign \$25.00
	Face Copy Replacement Only, Existing Business No Charge
	Add On: Electrical Inspection, New Signs/Lighting Upgrades/VMS +\$25.00/Sign
	One-Time Use Sign (30-day use max), Non-Residential \$25.00/Sign
Parking Lots:	Repaving/Resurfacing/Restriping Permit included in site plan review fees.

RESIDENTIAL PERMIT FEES

Class	Fee Description	Fee
Zoning and Occupancy:	Zoning/Pre-Application Permit	Included
	Occupancy Inspection and Certificate	Included
	Add On: Occupancy Inspection (3+ inspections)	+\$75.00
Early Start Permit:	Footings and Foundations	\$100.00
Building Permit:	Plan Review - New One and Two-Family Residence (Includes Finished Floor Area and Garage Area)	\$300.00 + \$10.00/100 ft ² over 1,500 ft ²

	Inspection Fees - New One and Two-Family Residence (Includes Finished and Unfinished Floor Area and Garage Area)	\$600.00 + \$20.00/100 ft ² over 1,500 ft ²
	Add On: State of Wisconsin UDC Seal	\$40.00
	Manufactured Home Installation	\$200.00
	1 & 2 Family Interior Remodel	\$75.00 + \$20.00/100 ft ² over 200 ft ² plus all plumbing, electric and HVAC fees if applicable
	Add On: Plumbing Inspection, Non-Structural/Structural Remodel	\$40.00
	Add On: Electrical Inspection, Non-Structural/Structural Remodel	\$40.00
	Add On: HVAC, Non-Structural/Structural Remodel	\$40.00
	Home Additions (Includes Plumbing, Electrical and HVAC)	\$200.00 + \$20.00/100 ft ² over 200 ft ²
	Attached Garage Addition (Principal Structure) (Includes Electrical, Plumbing and HVAC)	\$100.00 + \$20.00/100 ft ² over 200 ft ²
	Re-Roofing, Siding, Soffit and Fascia	\$50.00
Electrical:	Electrical Service Upgrade/Relocate	\$55.00
	Re-wiring/Circuit Extension/New Circuit – per circuit	\$30.00
Solar Photovoltaic (PV)	Residential Systems	\$200
Plumbing:	Plumbing as Defined by the State of WI	\$30.00
HVAC:	Installing/Replacing of Fireplace/Wood Stove unit	\$30.00/Unit
Completion Surcharge:	Single Family Detached and Two-Family Residence	\$1,000.00
	<i>*Returned after completion and final inspection of both site and building.</i>	
Drainage Review:	Single Family Detached Residence	\$100.00
	Two-Family Residence	\$150.00
In-Home Business:	Home Occupation Permit	\$25.00
	Home Occupation Permit, Conditional Use	\$250.00
	Residential Business Permit, Conditional Use	\$250.00

MISCELLANEOUS PERMITS FEES

Class	Fee Description	Fee
Accessory Structure:	Under 150 ft ² , Residential	\$30.00
	150 to 199 ft ² , Residential	\$60.00
	200 to 500 ft ² , Residential	\$120.00
	Over 500 ft ² , Residential	\$120.00 + \$0.20/ft ² over 500 ft ²
	Accessory Structure, Non-Residential (Up to 2,000 ft ²)	\$100.00 + \$0.20/ft ² over 1000 ft ²
	Add On: Plan Commission Review	+\$100.00
	Add On: Plumbing Inspection, Accessory Structure	+\$30.00
	Add On: Electrical Inspection, Accessory Structure	+\$30.00
	Add On: HVAC, Accessory Structure	+\$30.00
Driveway:	New, Residential	\$75.00
	Resurfacing or Expansion, Residential (Excludes Seal Coat)	\$35.00
Deck:	New	\$75.00
	Repair/Alteration (Not including re-decking with like material)	\$35.00
Fence:	Residential	\$30.00
	Commercial, Institutional and Industrial	\$50.00
In-Ground Sprinkler:	Residential	\$50.00
	- Commercial, Institutional and Industrial	\$100.00

Swimming Pool:	Portable, Removed Annually	No Fee
	Permanent, Above Ground	\$50.00
	Permanent, In-Ground	\$100.00
	Hot Tub, Indoor/Outdoor, Residential	\$30.00
	Commercial Pool Indoor/Outdoor	\$200.00
	Commercial Hot Tub Indoor/Outdoor	\$200.00
Demolition:	Principal Structure	\$100.00/Structure
	Accessory Structure	\$50.00/Structure
	Manufactured Homes	\$50.00/Structure
Shoreland:	Shoreland Grading	\$220.00
	Shoreland Grading, Waterfront	\$300.00
	Cutting Vegetation	\$30.00
	Shoreland Zoning Permit	\$100.00
Shoreland Restoration:	1 to 500 ft ²	\$150.00
	501 to 1500 ft ²	\$250.00
	1500+ ft ²	\$350.00
Ponds:	Decorative	No Fee
	Groundwater Pond	\$220.00
	Diked Pond	\$275.00
	Stock Pond	\$50.00
Temporary Use Permits	Outdoor Sales	\$25.00
	Outdoor Sales, Non-Profit	No Fee
	Outdoor Assembly or Special Event	\$100.00
	Contractor's Project Office	\$25.00
	Contractor's On-Site Equipment Storage Facility	\$25.00
	On-Site Real Estate's Office	\$25.00
	Relocatable Building	\$25.00
	Season Outdoor Sales of Farm Products (Includes Christmas Trees)	\$25.00
	Portable Storage Containers (Pods)	\$25.00
	Shelter	\$25.00
	Unscreened Outdoor Storage Accessory to Industrial Use	\$25.00
	Add On: Police Department Background Check	+\$25.00
	Add On: Use of Tent	+\$25.00
Add On: Plan Commission Review	+\$100.00	
Miscellaneous:	Ditch Grade	\$40.00/Hour
	Fire/House Number Sign	\$50.00
	Floodplain Zoning Permit	\$100.00
	Permanent Sign, Residential	\$25.00
	Snow Shovel/Fine	\$100 + Cost
	Lawn Mowing/Fine	\$100 + Cost (1 st Letter)
		\$150 + Cost (2 nd Letter)
\$200 + Cost (3 rd Letter)		
\$250 + Cost (4 th Letter)		
Due Process Hearing Fee	\$100	
Streets and Public Property:	Special Event on Public Property	\$100.00
	Add On: EMPD Assistance	+\$70.00/hour (2-hour minimum)
	Moving Permit, Principal Structures through Village	\$150.00
	Moving Permit, Principal Structures into Village (PC Approval)	\$200.00
	Moving Permit, Accessory Structures, Wide Load	\$50.00
	Road Excavation, Utility	\$75.00
	Road Excavation, Other	\$150.00
	Street Privilege for Construction Materials, 30-days	\$100.00
Zoning Compliance Letter:	Residential	\$20.00
	Non-Residential	\$100.00
Paper Copies and Look-Ups:	Copy of Building Permit	\$0.0135/Page + tax (black & white)

		\$0.0632/Page + tax (color)
	Copy of Subdivision Code	\$10.00 + Tax
	Copy of Zoning Code	\$20.00 + Tax
	Copy of Village Map (8.5" x 11")	\$0.0135/Page + tax (black & white)
		\$0.0632/Page + tax (color)
	Copy of Village Map (11" x 17")	\$0.0135/Page + tax (black & white)
		\$0.0632/Page + tax (color)
	Copy of Black and White Village Maps (36" x 42")	\$5.00 + Tax
	Copy of Colored Village Maps (36" x 42")	\$11.00 + Tax
GIS Services:	Elevations, 2ft Contours	\$100/Section
	Aerials, Color	\$150.00/Section
	Miscellaneous Digital Data	\$25.00/Shapefile
	Labor	\$40.00/Hour
	Data on Flash Drive (1 GB)	\$5.00/Drive

MUNICIPAL UTILITIES

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CLERK, UTILITIES

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METER RATES AND FEES

Class	Fee Description	Fee
Sewer Meter Hookup	5/8" and 3/4" Meter	\$500.00
	1" Meter	\$1,250.00
	1 1/2" Meter	\$2,500.00
	2" Meter	\$4,000.00
	3" Meter	\$7,500.00
	4" Meter	\$12,500.00
	6" Meter	\$25,000.00
Lateral Inspections	Water	\$10.00/Lateral
	Sewer	\$35.00/Lateral
Sewer Base Rates	5/8" and 3/4" Meter	\$33.00/Quarter
	1" Meter	\$98.50/Quarter
	1 1/2" Meter	\$197.00/Quarter
	2" Meter	\$328.00/Quarter
	3" Meter	\$754.00/Quarter
	4" Meter	\$1,344.00/Quarter
	6" Meter	\$3,016.00/Quarter
	Volume Rate	+\$3.45/1,000gal of Metered Water
	Wastewater BOD's Exceeds 250 mg/L	*Additional Charges
	Wastewater Suspended Solids Exceeds 250 mg/L	*Additional Charges
Sanitary Sewer Connection w/o Metered Water Connection (Minimum)	\$92.50/Quarter	
Private Well Permit	5-Year Permit	\$135.00
	Additional Water Samples (Over 1)	\$60.00/Sample
Water Rates and Fees	Public Service Commission Website – Weston Water Utility	See PDF
Stormwater	1 ERU	\$12.50
	*Single Family Home = 1 ERU	
	*Duplex = 0.7 ERU per unit (1.4 ERU total)	
	*All non-residential properties charged based on 1 ERU = 3,338 Square Feet of Impervious Area	