

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, August 19, 2019, at 6:00 p.m.

1. **Board of Trustee Meeting called to order by President Sparks**
President Sparks called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

Trustee	Present
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES (by phone)
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

PUBLIC COMMENTS

No comments.

PRESENTATIONS

4. **Exploration of creating a Community Kitchen Food Scrap Drop-off Program at the Village in partnership and collaboration with Hsu's Growing Supply and Marathon County Solid Waste Department – Valerie Parker**
 - **Discussion and possible referral to Public Works and Utility Committee for further study.**

Planning Technician Parker and Deb Shaw, with Hsu's Growing Supply, gave a presentation on a proposed Community Kitchen Food Scrap Drop-off Program at the Municipal Center. Staff asked the Board for their initial thoughts. Shaw said their initiative is to work with the public to help them recognize how much food waste goes into the landfill. The goal is to reduce the amount of waste that goes into the landfill and turn the food waste into a usable product. Hsu's would come pick up the product on a regular basis and provide the containers. This food waste would be taken to their compost facility. Zeyghami asked about the methane gas. Shaw said the methane gas is not created by the food waste. Maloney asked if Hsu's is working with any restaurants. Shaw said not at this time because this is still an early initiative. Items not accepted for drop-off are meat, dairy, and oils. Xiong asked if there was potential to violate any health codes. Shaw said she was not aware of anything, but this could be investigated further. Xiong also feels that this item should have been vetted at the committee level first. Maloney said the concern with that is staff does

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not always know which committee to take certain items. Donner said staff likes having direction from the board first. Maloney is concerned about staff time for this program. Ermeling is also concerned about staff time. Parker said that will need to be discussed further with Hsu's. There was a short discussion on some of the successful pilot programs around the state. Ermeling is concerned with smells. Shaw said there is some smell, but the product would be picked up on a regular basis. Ermeling is also concerned about cost for the program. Sparks is also concerned with the funding, space needed, and staff time. There was short discussion on participation numbers. Parker indicated participation will depend on cost, which still needs to be determined.

Motion by Xiong, second Ermeling to refer this item to the Public Works and Utility Committee. Q/Zeyghami asked if there is grant money available for this program. Shaw said she is unsure but can investigate this further.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

5. Municipal Facilities Project Presentation, Jon Wallenkamp, Kueny Architects.

Jon Wallenkamp gave a presentation on a revised municipal facilities project to include the public safety building. There was a lengthy discussion regarding the position of the municipal center. The proposed square footage for the municipal center will be approximately 90,000 to 95,000. There was a short discussion on the proposed parking area at the municipal center. Xiong asked about the cost savings with the reduction of square footage. Wallenkamp said he is not in a position, at this point, to talk about costs. He hopes to have the cost laid out by the next meeting. Wallenkamp will also bring some other high-level renditions of just the front of the building for the Board to consider and stay away from changing any details on the back of the building. The Board would also like to see the elevations from the road. Donner said the Town office and the Municipal Court will remain over at the safety building.

MINUTES FROM PREVIOUS MEETINGS.

6. 7/15/2019 Board of Trustees

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Motion by Maloney, second by Fiene to approve the minutes.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

WRITTEN CORRESPONDENCE

7.

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

8. Community Development Authority/PC Joint Meeting
9. Everest Metro Police Commission
10. Extraterritorial Zoning
11. Finance
12. Human Resources
13. Joint Review Board
14. Parks & Recreation
15. Plan Commission
16. Public Works
17. SAFER
18. Tourism
19. Zoning Board of Appeals

Motion by Fiene, second by Ermeling to acknowledge items 8, 11, 12, 14, 15, 16 and 18.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting:0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

REPORTS FROM DEPARTMENTS

20. Administrator
 - Camp Phillips Centre Update

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Donner gave an update on the Camp Phillips Centre project.

- **Sports Facility Project Update**

Donner gave an update on the sports facility project.

21. Clerks

- **2020 Census Update**

Weinkauff gave an update on the 2020 Census timeline. Census Day is April 1, 2020.

22. Finance

Trautman said staff will bring the rest of the funds in the budget for the board to review at their next meeting

23. Fire/EMS

Savage gave an update on the recent fire of an apartment building off Camp Phillips Road.

24. Parks & Recreation

Osterbrink reported the Aquatic Center closed for the season on Sunday. He also said the Irish Fest will be held this weekend at Kennedy Park.

25. Plan/Dev

Higgins said a Comprehensive Plan Public Hearing is tentatively scheduled for the 10/7/19 Board Meeting. She also said the new population for the Village is 15,630.

26. Police

Schulz reported they had ten applicants apply for their open officer position. Six of those applicants completed tests. The Everest Metro Police Commission will consider a Sergeant promotion at their next meeting.

27. Public Works

Wodalski gave an update on street maintenance items. He said he interviewed four applicants for the Mechanic position. He hopes to make an offer tomorrow. Utility staff is currently working on sewer cleaning and TDS locates.

28. Technology

No comments.

WORK PRODUCT TRANSMITTALS

29. Acknowledge July 2019 Building Permits

Motion by Maloney, second by Fiene to acknowledge items the July 2019 building permits.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES

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Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

36. **Ordinance No. 19-010: An Ordinance to approve the Rezoning of 1.326 Acres of Land from INT Institutional to AR Agriculture and Residential; Located South of the Intersection of Ryan Street and Weston Avenue Village of Weston, Marathon County, Wisconsin.**

Motion by Maloney, second by Xiong to approve Ordinance No. 19-010.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

37. **Ordinance No. 19-012: An Ordinance to amend Section 94.16.16(1) Village Plan Commission.**

Motion by Maloney, second by Xiong to approve Ordinance No. 19-012.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

38. **Ordinance No. 19-013: An Ordinance to amend Chapter 50 Nuisances Section 50.102 (d)(9) Compliance Inspection, (g)(4) Safe and sanitary maintenance of property, (k) Lawn and Yard Maintenance, (m)(3) Non-summary abatement by Village.**

Motion by Zeyghami, second by Fiene to approve Ordinance No. 19-013.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

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Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

39. Ordinance No. 19-014: An Ordinance repealing Chapter 90 of the Code of Ordinances of the Village of Weston Entitled "Vegetation" and Amending, Renumbering and Recreating a New Chapter 90 of the Code of Ordinances Named "Vegetation."

Motion by Fiene, second by Xiong to approve Ordinance No. 19-014.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

RESOLUTIONS

40. Resolution No. 2019-023: A Resolution amending the Village Fee Schedule.

Motion by Xiong, second by Fiene to approve Resolution No. 19-023.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

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41. Resolution No. 2019-024: A Resolution to partner with the Census Bureau for Census 2020 through the formulation of a Complete Count Committee

Motion by Maloney, second by Xiong to approve Resolution No. 19-024.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

UNFINISHED BUSINESS

42. No comments.

NEW BUSINESS

43. Class A Beer & Liquor license for Weston Wine & Spirits, 2809 Schofield Ave., Weston

Motion by Ermeling, second by Xiong to approve the Class A Beer & Liquor license for Weston Wine & Spirits, 2809 Schofield Ave.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

44. Cigarette license for Weston Wine & Spirits, 2809 Schofield Ave., Weston

Motion by Xiong, second by Fiene to approve the Cigarette license for Weston Wine & Spirits, 2809 Schofield Ave.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
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Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

45. Installation of Batting cage at Kennedy Park

Motion by Xiong, second by Fiene to approve the Installation of Batting cage at Kennedy Park.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

46. Installation of equipment sheds at Kennedy Park

Motion by Maloney, second by Xiong to approve the Installation of equipment sheds at Kennedy Park.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

47. Requests to use Village Property

Donner said there was a request from someone to cut boughs on Village property to make wreaths. There was also a request from someone to cut hay at the disc golf park. There is no policy in place. Maloney does not think we should allow people to use village property for things like that. Ermeling said it is different if the Village is renting or leasing property. She is not in favor.

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48. Award Engineering Design Contract for Weston School Neighborhood Reconstruction Project

Motion by Maloney, second by Zeyghami to Award the Engineering Design Contract for Weston School Neighborhood Reconstruction Project to Clark Dietz.

Yes Vote: 7 No Votes:0 Abstain: 0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

49. Award 2019 Sanitary Sewer Cleaning and Televising Work

Motion by Xiong, second by Ermeling to Award the 2019 Sanitary Sewer Cleaning and Televising Work to Green Bay Pipe & TV.

Yes Vote: 7 No Votes:0 Abstain: 0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

50. Award Radio Signal Test Contract to IPS for SCADA Upgrades

Motion by Maloney, second by Fiene to Award the Radio Signal Test Contract to IPS for SCADA Upgrades.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES

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Xiong, Yee	YES
Fiene, Nate	YES

51. Approve Submittal of Grants for Upcoming Capital Improvement Projects

Motion by Maloney, second by Xiong to approve submittal of grants for upcoming Capital Improvement Projects.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

52. Update on Proposed Business 51 Road Work

Wodalski said he attended a meeting two weeks ago with the DOT and other community representatives where the proposed plan on Business 51 was discussed. There will be two phases. The asphalt milling is scheduled to be completed next fall. There is not a whole lot the DOT can do to expedite the project because of the processes they have to follow. There are also federal guidelines they must follow for the funding of the project.

REMARKS FROM TRUSTEES

No comments.

REMARKS FROM THE PRESIDENT

No comments.

FUTURE ITEMS

1. Next meeting date(s):
 - September 2, 2019. Labor Day – No meeting
 - September 9, 2019. Special Board of Trustees Meeting at 5:30 p.m. (Award Margaret Street Utility project construction/engineering contracts, Zinser Street Utility Project, south of Weston Ave, and the Beer/Liquor license for Kwik Trip #986, Barbican Street).

ADJOURN

Sparks adjourned the meeting at 7:44 p.m.