

**VILLAGE OF WESTON, WISCONSIN
MEETING MINUTES**

Monday, November 30, 2015

A. Opening of Special Session.

1. Meeting called to order by President Ermeling at 6:00 p.m.
2. Pledge of Allegiance to the Flag.
3. Clerk will take attendance and roll call.
4. Request for silencing of cellphones and other electronic devices.

Roll call indicated 7 Board of Trustees' members present.

<u>Trustee</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler	YES

Village Staff in attendance: Guild, Jacobs, Higgins, Weinkauff, Crowe, Hodell, Wodalski, Meliska, Osterbrink, Falkowski, Lenhard, Wehner, and Parker. Don Penza There was one audience member present.

B. Correspondence and comments from the public.

5. **Comments from the public on business items that might be recommended to the Board of Trustees, or matters which the Board of Trustees has oversight over.**

There were no comments from the public.

B. Special Recognition of Service to the Village of Weston.

Guild recognized Joe Abt and Jeff Belott, who were not in attendance, for their service to the Village. Ermeling presented a special recognition service award to John Evans. Guild and Ermeling recognized and presented Renee Hodell with a 2015 ATHENA finalist award.

D. Consent Business Items.

6. **Res 2015-039 endorsing changes to the term limits of the Wisconsin Board of Commissioners of Public Lands State Trust Fund Loan Program.**
7. **Res 2015-040 endorsing a premier resort area tax in the Village of Weston.**
8. **Res 2015-041 to file for a 2016 utility rate increase with the Public Service Commission**
9. **Res 2015-042 authorizing staff to proceed with municipal facilities planning studies in 2016.**
10. **Res 2015-043 to solicit Marathon County to support village planning studies in 2016.**
11. **Res 2015-044 to pursue legislative support to allow credit card fees to be added to utility payments.**
12. **2015 Operating Budget Adjustments – General Fund (reallocate contingency reserve funds).**
13. **Corrections from 11/16 adjustments to the 2016 Pay Matrix Grade Order List.**
14. **Amendment to Purchase/Sale Agreement with Premier Sports Academy.**
15. **Board of Trustee Business Items Removed from Consent (if any).**
White removed items D7 and D13 from Consent.

Motion by Schuster, second by Ziegler to acknowledge and approve Consent Items D1 to D6 and D8 to D12 and D14.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Consent Item D7

Guild asked the Board about making application to the state of Wisconsin to be recognized as a premier resort area taxing community. He said being a premier resort area tax community would help with street and infrastructure funding. He talked about a proposed bill relating to revenue alternatives for transportation funding. He asked to defer this resolution to a later meeting.

Motion by White, second by Schmutzler to defer endorsing an application for a premier resort area tax in the Village of Weston to a later meeting and to correct a typo error. Q/ Schuster asked if there were any other communities making application. Guild said no.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Consent Item D13

It was indicated the attachment for this item was missing. Guild said the attachment was emailed out to the Board. Weinkauff said she attached this to the packet earlier today.

Motion by Schuster, second by Ostrowski to approve the corrections to the 2016 Pay Matrix Grade Order List.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Voting</u>
Ermeling, Barb	YES
Berger, Scott	YES

Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

E. Special Approval of FY 2016 All Funds Budget for the Village of Weston.

16. Open public hearing on FY 2016 budget.

Ermeling opened the budget hearing at 6:12 p.m.

17. Administrator presentation on budget document.

Guild gave a presentation on the 2016 budget. The budget includes additional staffing for Everest Metro, SAFER and the Village of Weston. It also includes an increase for street repair funding, capital equipment funding and funding for a municipal center needs assessment. The assessed tax rate increase is 3.44%. The 2016 proposed assessed rate is \$5.76.

18. Receive comments from the public.

Ermeling asked for comments from the public. There were none.

19. Close public hearing.

Ermeling closed the public hearing at 6:20 p.m.

20. Adopt Resolution 2015-045-2016 Operating Budget and 2015 Tax Levy.

Motion by Berger, second by White to adopt Resolution 2015-045 for the 2016 Operating Budget and 2015 Tax Levy.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

21. Adopt Resolution 2015-046-2016 Other Funds Budgets.

Motion by White, second by Schmutzler to adopt Resolution 2015-045 for the 2016 Other Funds Budget.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES

Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

F. Special New Business

22. Final Sewer/Water Utility Budget proposals.

Guild said staff is not recommending adoption of the water and sewer budgets at this time. These items will be on the next agenda. Donner and Guild then gave a preview of the water and sanitary sewer budgets. There was a short discussion on a water rate case analysis. The last increase was in 2009. Jacobs explained the depreciation line item in this budget. Staff will work with Ehlers on a water rate study. Donner said the village will want to look at the sewer rates sometime in 2016.

23. Street maintenance funding presentation.

Wodalski presented a PowerPoint presentation for street maintenance funding.

24. Approve Real Property Purchase Option Agreement with ICSB for property along Weston Avenue.

Guild said the purchase price is less than the appraisal. This is an option agreement and not an actual purchase. This is a 6-month agreement.

Motion by Schuster, second by Ostrowski to approve a Real Property Purchase Option Agreement with ICSB for property along Weston Avenue.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

25. Amend Chapter 2 of the Municipal Code relating to Administration.

Guild said there are a number of proposed changes to chapter 2. He explained the proposed changes. He talked about the proposed committee member change from 5 to 7 members. He said there is more people that would like to get involved in government. There was a short discussion regarding a chairperson appointing a trustee for a quorum. There was a discussion on Section 2.202(c). Guild said the Village contacted the League of Municipalities and that was the recommended language. Ermeling would like this to be more specific. White feels this is great people are interested in serving on committees, but does not feel we need to increase the size of membership. He has quorum concerns with that. Berger and Schuster are also not in favor of increasing the membership. Guild said staff can remove that language. Ermeling asked about item 2.303(d) relating to the Administrator serving as an ex officio on all non-village boards, commission and committees. Guild

said a good example of this is his CWED membership. She does not have a problem with this, but does not care for the language.

Motion by White, second by Schmutzler to approve the amendment of Chapter 2 of the Municipal Code relating to Administration, with the changes as discussed.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Weinkauf asked for this item to not be approved until staff brings it back to the Board for final approval. This will save staff time and publishing costs.

Motion by White, second by Schmutzler to rescind the motion above which was to approve the amendment to Chapter 2 of the Municipal Code relating to Administration. This item will come before the Board on December 7th.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

26. Nominations and selection of Village Vice-President.

Schmutzler nominated White as Vice-President. There were no other nominations

Motion by Schuster, second by Ziegler to close the nominations and approve Trustee White serve as Vice-President.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

<u>Member</u>	<u>Present</u>
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES

White, Loren YES
Schmutzler, Karen YES

G. Remarks from Trustees (No actions will be taken as a result of this agenda item).

There were no remarks by Trustees.

H. Remarks from the President (No actions will be taken as a result of this agenda item).

Ermeling commented on a recent League of Municipalities article relating to forfeiture of property seized in relation to a crime. Guild said he was recently appointed to the Legislative Affairs Committee and will follow up with this.

I. Discuss items to be included for next Board agenda (No actions will be taken as a result of this agenda item).

Items to be included on the next agenda will be the Chapter 2 amendments and the water and sewer utility budgets.

J. Set next meeting date for Mon, December 7, 2015.

K. Adjourn.

Motion by Schuster, second by White to adjourn the Board of Trustees meeting at 7:30 p.m.

Yes Vote: 7 No Votes: 0 Abstain: 0 Not Voting: 0 Result: PASS

Member	Present
Ermeling, Barb	YES
Berger, Scott	YES
Ostrowski, Kevin	YES
Schuster, Fred	YES
Ziegler, Jon	YES
White, Loren	YES
Schmutzler, Karen	YES

Sherry Weinkauff, Village Clerk