

VILLAGE OF WESTON

MEETING MINUTES

Meeting of: **BOARD OF TRUSTEES**

Members: **Ermeling {c}, Berger, White, Jaeger, Ostrowski, Schuster, Ziegler**

Location: **Weston Municipal Center (5500 Schofield Ave) – Board Room**

Date/Time: **Tuesday, September 8 @ 6:00 P.M.**

A. Opening of Session.

1. **Meeting called to order by President Ermeling at 6:00 p.m.**
2. **Pledge of Allegiance to the Flag.**
3. **Clerk will take attendance and/or roll call.**
4. **Request for silencing of cellphones and other electronic devices.**
5. **Acknowledgment of visitors if any.**

Ermeling called the meeting to order at 6:00 p.m. Present: Ermeling, Schuster, Ostrowski, Ziegler, and White. Berger was absent and excused. Jaeger was absent. Administrator Guild, Director of Public Works Donner, Deputy Director of Public Works Wodalski, Clerk Weinkauf, Finance Director Jacobs, Planning and Development Director Higgins, Taxpayer Relations Coordinator Hodell, and Captain Hull were also present. There were no visitors.

B. Correspondence and comments from the public.

No comments.

C. Presentations

No comments.

D. Communications and Committee Reports

1. **Acknowledge receipt of drafted meeting minutes from all standing, non-standing committees.**
**M/S/P White/Ziegler: to acknowledge receipt of the drafted meeting minutes from all standing, non-standing committees.*

E. Consent Items for Consideration.

1. **Acknowledge proposals for condition assessment and facilities planning, municipal building campus.**
2. **Approve request from Wausau Supply Company for mid-street pedestrian crossing on Commerce Drive.**
3. **Approve the extension of the irrigation season sewer billing threshold.**
White asked for this item to be moved out of consent. Action on this item taken below under Item F.
4. **Approve agreement for Marathon Technical Services for construction representative services on Anastasia Drive.**
5. **Approve Memorandum of Understanding (MOU) between Marathon County Solid Waste Department and Village of Weston, Marathon County, WI, for a special tipping rate for municipal solid waste disposal.**
6. **Approve Marathon County Responsible Units of Recycling Cooperative Waste Reduction, Reuse and Recycling Education Program agreement.**
7. **Acknowledge the purchase of the concession stand equipment from Chad and Deb Ferge.**
8. **Acknowledge the release of the Request for Proposals for the concession stand operation.**
9. **Approve elimination of Letter of Credit for Cross Pointe Development.**
10. **Acknowledge the Village Clerk issued both the Temporary Class B Beer and Wine licenses to the South Area Business Association.**
11. **Approve the Board of Trustees meeting minutes from August 17, 2015.**
12. **Approve Operator Licenses.**
13. **Approve Vouchers.**

****M/S/P Schuster/Ostrowski: to approve Consent items E.1 to E.2 and E.4 to E.13.***

F. Items Removed from Consent.

1. Approve the extension of the irrigation season sewer billing threshold.

Guild said the Property & Infrastructure Committee recommended approval on this item. White asked about the billing cycle, applied credit and second meter. Donner said the second meter would be a condition of the credit. White suggested sending all customers a one-time letter explaining exactly what this is. Donner said that is reasonable. Schuster said he is ok with sending a letter this time, but he would also like to see this information provided to customers in future mailings. Ermeling said not everyone was notified of the available credit because the information was only available online. ****M/S/P White/Schuster: to allow the 125% sewer billing threshold to apply to customers inquiring about the issue in 2015, provided they install a 2nd meter for irrigation water using the previous utility guideline for the credit. Additionally, allow the 125% threshold to be applied to new home construction where lawns were being established in 2015 without a 2nd meter, with the condition that staff send a notification letter with the next utility bill. The threshold will only be applied to consumption incurred through October 31, 2015,***

G. Reports from Departments.

1. Building and Facilities.

Guild reported the Village received one RFP for the operation of the Aquatic Center Concession Stand.

2. Clerk.

Weinkauf reported the Deputy Finance Director Job posting has received 111 hits and 2 submitted applications. The Health Insurance Committee will meet again on Friday, September 11th to review revised health insurance proposals. This includes the renewal from UHC. This item will go before the Personnel Committee on 9/21/2015.

3. Consultants.

No comments.

4. Fire and EMS.

Guild reported he will meet with SAFER staff on Wednesday.

5. Finance and Assessor.

Jacobs reported he is starting the budget process.

6. Parks and Recreation.

Osterbrink reviewed the draft plan of the Eau Claire River project. He also reported the Town of Weston has requested him to attend their next meeting.

7. Planning & Development.

No comments.

8. Police.

Captain Hull reported on the grants that will be received by the Police Department.

9. Public Works and Utilities.

Donner reported staff will be working on the budget. The Kmiecik culverts have been replaced. Most of the work in complete on Transport Way.

10. Taxpayer/Village Relations.

Hodell reported the newsletter was mailed out to the residents. She gave an update on the Farmers Market. She also reported Irish Fest will be held this weekend.

11. Technology Services.

Crowe gave an update on the implementation of the Beehive software. He also gave an update on the cameras at Kennedy Park.

H. New Business

1. Ordinance No. 15-016 – an ordinance repealing Chapter 82 “Traffic and Vehicles” and amending and recreating the same.

White feels not being able to idle within 1000 feet of a residential area or school may be too much. Schuster suggested changing it from 1000 feet to 500 feet. ****M/S/P Schuster/White: to approve an ordinance repealing Chapter 82 “Traffic and Vehicles”, contingent on changing the 1000 feet requirement to 500 feet in Sec. 82.112.***

I. Report from the Administrator.

1. State Budget Review.

Guild gave an update on the room tax changes. He explained his proposal on using the room tax funds. This proposal will be included in the budget. He also explained the change in law on the expenditure restraint program.

J. Closed Session Discussion.

- 1. Convene into closed session under Wisconsin State Statutes 19.85 (1) (e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for property located at the corner of Ryan Street and Weston Avenue and also known as the Prohaska Tree Farm.**

**M/S/P Ziegler/Ostrowski: to convene to Closed Session at 6:50 p.m. Roll call vote: all members were in favor.*

- 2. Reconvene into open session. Take action on closed session item.**

**M/S/P Schuster/White: to reconvene from Closed Session at 7:30 p.m.*

**M/S/P White/Schuster: to approve the Bargain Sale Option Agreement between Prohaska Revocable Trust and the Village of Weston. Ermeling Voted no. Motion carried.*

K. Remarks from Trustees (No actions will be taken as a result of this agenda item).

Guild reminded the board about the canoe/kayak launch neighborhood meeting scheduled for Wednesday, September 9th at 6:00 p.m. There was also short discussion on the speeding issues within the Village.

L. Remarks from the President (No actions will be taken as a result of this agenda item).

No comments.

M. Set next meeting date, and discuss items to be included for next Board agenda: Mon, September 21, 2015.

N. Adjourn.

Ermeling adjourned the meeting at 7:45 p.m.

Respectfully,



Sherry Weinkauf
Village Clerk