

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES

Monday, November 4, 2019, at 6:00 p.m.

1. **Board of Trustee Meeting called to order by President Sparks**
Sparks called the meeting to order at 6:00 p.m.
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

Trustee	Present
Sparks, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

PUBLIC COMMENTS

No comments.

PRESENTATIONS

No presentations.

MINUTES FROM PREVIOUS MEETINGS.

4. **10/21/2019 Board of Trustees**

Motion by Ziegler second by Fiene to approve the minutes.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

WRITTEN CORRESPONDENCE

No comments.

REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS

5. **Community Development Authority**
6. **Everest Metro Police Commission**

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

WORK PRODUCT TRANSMITTALS

No comments.

CONSENT AGENDA

26. Requests to pull items out of consent consideration.
27. Approve Vouchers 51278 to 51371.
28. Approve Operator licenses.
29. Action on consent agenda items
30. Action on items pulled from consent

Motion by Maloney second by Ziegler to approve items 27 and 28.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

ORDINANCES

There were no ordinances to consider.

RESOLUTIONS

There were no resolutions to consider.

UNFINISHED BUSINESS

31. Contract with Short Elliott Hendrickson for expert witness and other professional services for SBA Tower case

Motion by Zeyghami second by Maloney to approve the Professional Services Agreement with Short Elliott Hendrickson, Inc., for the SBA Towers Lawsuit, for hourly labor plus expenses not to exceed \$10,000.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
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VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

NEW BUSINESS

32. Approve Seasonal Park Staff Wages

Motion by Xiong second by Maloney to approve the seasonal park staff wages.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

33. Discussion and Possible Action on Contract with Kueny Architects for Design of Weston Municipal Facilities

Motion by Ermeling second by Xiong to proceed with negotiation of a contract with Kueny Architects, LLC, for design, bidding, and construction services for the Weston Public Safety building and a new Village Administration and Public Works facility. Have the form of agreement reviewed by the Village Attorney and by the Village insurance company. Adopt a Capital Improvement Plan for 2020 – 2024 by December 31, 2019. Q/Sparks said there is a meeting scheduled this coming Wednesday with our neighboring communities to discuss working together to share services. There could be some savings on the new building site through consolidation efforts. He does not have any issues with the contract. Zeyghami suggested Kueny put together a timeline on the design process. Donner said Kueny is currently working on design for the 2020 Public Safety building project. He asked if they should to proceed with advertising that project separate from the Municipal Center project. Maloney said we should not wait on the Safety Building project. Sparks suggested holding off on the Public Safety design until after the consolidation meetings are held and bid the projects together. Maloney asked if the projects could be bid together but billed separately. Jon Wallenkamp said yes. Zeyghami would like the consolidation meetings limited to 3 meetings. Maloney disagrees and

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

said three meetings is a very closed window. Fiene said we should not delay the Public Safety project. We should not drag on the municipal center project. Xiong suggested setting a timeline or deadline instead of having a certain number of meetings. Sparks said we should be able to figure out how to move forward after the first couple of meetings. Ermeling said she would also like to see a timetable. Xiong supports setting a timeline after the first or second consolidations meetings are held.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

34. Discussion and possible action on Fee to Granite Peak Ski Area Users for Emergency Responses.

Zeyghami said the DNR recently voted to create a new master plan to bring mountain biking to the Rib Mountain State Park. He feels this will increase the number of people that go to Rib Mountain Park. Chief Savage said SAFER responds between 45 to 65 calls during the ski season. The Board members feel adding one dollar to the ticket fee is very reasonable. Zeyghami suggests passing a resolution, and working with the DNR on this. Sparks said we should also work with Rib Mountain on the resolution wording. It was suggested that Administration Donner and Chief Savage work with Rib Mountain on a resolution and put this item on the next meeting agenda.

35. Amend Building Lease Agreement with the Town of Weston.

Motion by Maloney second by Zeyghami to amend the building lease agreement with the Town of Weston. Q/ Xiong asked about the agreement allowing both parties to review in the future. Will this be reviewed annually or bi-annually? Maloney said the termination notice is 180 days. Donner said the review would be by the discretion of either party. Xiong would like a review clause included. Maloney said if we want to review the agreement then we just give them the 180-day notice. Sparks said there is nothing in the contract that prohibits either party from reviewing the agreement anytime.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

36. Approve appointment of Jerry Condon as new agent for the Store #59.

Motion by Maloney second by Fiene to approve the appointment of Jerry Condon as new agent for the Store #59.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

37. Approve New Class A Beer and Liquor license for R-Store #4504, 4101 Schofield Avenue, Weston.

Motion by Maloney second by Fiene to approve a new Class A Beer and Liquor license for R-Store #4504, 4101 Schofield Avenue, Weston.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

38. Approve New Cigarette License for R-Store #4504, 4101 Schofield Avenue, Weston.

Motion by Zeyghami second by Xiong to approve a new Cigarette License for R-Store #4504, 4101 Schofield Avenue, Weston.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

39. Deny Operator License for Christina Rios

Motion by Maloney second by Ermeling to deny the Operator License for Christina Rios.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES

REMARKS FROM TRUSTEES

Xiong said it's been 15 years since the closing of the Wat Tham Krabok refugee camp. He's hoping to have a resolution acknowledging the 15-year anniversary on an upcoming meeting agenda.

Ziegler said he will attend the November 18th Board of Trustees meeting by phone.

Fiene said Marathon County Alcohol & Other Drug (AOD) Partnership will make a presentation about vaping at the next meeting.

REMARKS FROM THE PRESIDENT

Sparks said a closed session will be put on the next agenda to discuss the Administrator's performance evaluation.

Xiong asked staff to provide the Board with an Administrator salary survey.

FUTURE ITEMS

Next meeting date(s):

- November 18, 2019 Joint meeting between Finance Committee and Board of Trustees at 4:30 p.m.
- November 18, 2019, Board of Trustees Regular Meeting at 6:00 p.m.

VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING MINUTES OF THE BOARD OF TRUSTEES

ADJOURN

Motion by Maloney second by Xiong to adjourn the meeting at 6:49 p.m.

Yes Vote: 7 No Votes:0 Abstain:0 Not Voting: 0 Result: Pass

Trustee	Voting
Spark, Wally	YES
Zeyghami, Hooshang	YES
Ermeling, Barb	YES
Ziegler, Jon	YES
Maloney, Mark	YES
Xiong, Yee	YES
Fiene, Nate	YES