

Village of Weston, Wisconsin
OFFICIAL MEETING AGENDA OF THE PUBLIC WORKS & UTILITY COMMITTEE
Monday, August 12, 2019, at 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Chairman Ziegler at 4:30 pm

2. Welcome, introductions and acknowledgement of guests.

Tanya Westfall with Clark Dietz, Matt Patterson with Becker Hoppe

3. Roll Call by Recording Secretary

| | |
|------------------------|---------|
| Jon Ziegler {C} | Present |
| Hooshang Zeyghami {VC} | Present |
| John Jensen | Present |
| Matthew Priebe | Present |
| Tom Hubbard | Excused |

4. Approval of 7/08/19 minutes.

M/S/P Hubbard/Jensen: to approve the minutes from the meeting 7/8/19 meeting as presented.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|---------|
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

5. Public Comments.

None.

6. Acknowledgement of water and sewer permits and applications.

| | |
|-------------------------|------|
| a. 4902 Quirt Sann Dr - | Paid |
| b. 5201 Quirt Sann Dr - | Paid |
| c. 6209 Von Kanel St - | Paid |
| d. 6211 Von Kanel St - | Paid |
| e. 6215 Von Kanel St - | Paid |

f. 5004 Quirt Sann Dr - Paid

M/S/P Priebe/Jensen: to approve water and sewer permits as presented.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|---------|
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

ACKNOWLEDGE WORK PRODUCT TRANSMITTALS

None.

EDUCATION, PRESENTATIONS, AND REPORTS

None.

POLICY DISCUSSIONS AND RECOMMENDATIONS

7. Recommendation to award engineering design contract for Weston School Neighborhood Reconstruction Project

Wodalski indicates we had sent RFP to five firms consisting of AECOM, Becher Hoppe, Clark Dietz, Mi-Tech, and MSA). We received proposal from all five and we evaluated all of them. We appreciate the time they put into those. All firms are equal in their understanding, background, and experience. The cost was only difference with Clark Dietz coming in at \$52,850. Zeyghami asked how many feet that is and Wodalski said about a mile.

M/S/P Ziegler/Jensen: to approve awarding the design contract to Clark Dietz for \$52,850.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|---------|
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

8. Recommendation to award 2019 sanitary sewer cleaning and televising work this fall along with some manhole

Ziegler will abstain from voting. Swenson reached out to a handful of firms and received four proposals back. Margaret Street will be reconstructed and other areas we will be cleaning and televising. Green Bay came in at just under \$15,000, which is a buck a foot. Priebe asked are these firm all equal. Wodalski said they have all done work for us in previous years.

M/S/P Jensen/Zeyghami: to approve awarding 2019 Sanitary Cleaning and Televising to Green Bay Pipe & TV for \$15,856.40.

Yes Vote: 3 No Vote: 0 Abstain: 1 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|-----------|
| John Ziegler | Abstained |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

9. Recommendation to award Radio Signal Test Contract to IPS for SCADA upgrades

Wodalski discussed with staff on SCADA upgrades. There have been issues with the Bloedel Well and Foremost where there were communication errors. It was missing signals and it would stay off. In talking with IPS, to get the communication fixed, we are looking at a desktop survey so they can look at elevations and also to physically visit the sites to check frequencies in area. They would also check cell towers and other issues that could be causing problems with the frequency. Hooshang asked how often would this have to be done. Wodalski is hoping one time a year and maybe every five years unless there were some problems. Donner said we are approaching the end of useful life span of the electronics. Wodalski said once the study is complete they would make recommendation on model type and we would bring this to another meeting. this portion would be \$12,800 and they could start this week. IPS is more familiar with our system. His knowledge and experience with this. Hooshang asked is his price is good. We've been trying to get this upgraded. Donner said don't want to have to be stuck with one type of design, as we want to use programmable relays and such.

M/S/P Ziegler/Zeyghami: to award the Radio Signal Test contract to IPS for SCADA Upgrades.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|-----|
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |

Tom Hubbard

Excused

10. Discussion and recommendation to the BOT on proposed amendments to Chapter 50 Nuisances.

Higgins showed changes to Chapter 50. This mostly has to do with lawn mowing and Chapter 90 includes noxious weeds. This allows us to go on a property and mow by giving a resident/business a 7-day notice. If they choose not to pay the invoice, it would be put on the tax roll. It also gives them a due process if they want to argue the fees. We are also suggesting that the first-time fee of \$100.00 gets increased for each time an additional letter is sent by \$50. Hodell said many people have had \$1,000 put on their taxes because they don't mow. Priebe do we charge any other fees to go in front of the committee. Higgins said yes. Attorney Yde developed this process. This would only be if someone comes through and appeals it. Priebe said he is okay with this, but doesn't like the fact that we charge someone to appeal it. Donner said common sense is that you should be cutting your grass. Higgins said the sidewalks mostly not the lawn mowing. Escalating may deter some of the frequent residents from continuing to not cut their grass. Hodell says she has one person that makes continuing excuses, this way we have some recourse so the grass does not get knee deep.

M/S/P Zeyghami/Jensen – approve changes to Chapter 50.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|---------|
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

11. Discussion and recommendation to the BOT on proposed amendments to Chapter 90 Vegetation.

Higgins said we had a lot more noxious weeds listed than what the State had. We only have to enforce the ones that the State has. The golden rod, poison ivy, sumac and oak are not considered noxious weeds. We would only like to do the ones that the State has listed. Ziegler is surprised some of them are not in that definition. Higgins said people usually take care of it on their own.

Wodalski said as far as villages role in removing hazardous or infectious trees in the public right of way, the property owner may remove prune or treat as approved by the Village. The village will remove on right of way at no cost to the property owner, but if the debris is on public property, the resident would clean it up.

M/S/P Jensen/Ziegler approve the changes to Chapter 90 ordinance.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

| | |
|-------------------|---------|
| Member Present: | |
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

12. Recommendation to BOT on proposed change to the Village Fee Schedule

- a. Lawn Mowing/Fine
 - Letter 1 - \$100.00 plus cost of lawn mowing.
 - Letter 2 - \$150.00 plus cost of lawn mowing.
 - Letter 3 - \$200.00 plus cost of lawn mowing.
 - Letter 4 - \$250.00 plus cost of lawn mowing.
- b. Creation of a \$100.00 Due Process Hearing Fee

M/S/P Zeyghami/Jensen: to approve the changes to the fines and due process cost for lawn mowing.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

| | |
|-------------------|---------|
| Member Present: | |
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

13. Public Works Committee Roles and Responsibilities

Wodalski said with the Public Safety Committee being dissolved some of those responsibilities such as traffic/pedestrian safety matters and street lighting will need to be added to the Public Works Committee. These two are being added to that part of the ordinance.

M/S/P Ziegler/Zeyghami: acknowledged to add two additional roles and responsibilities for Public Works

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

| | |
|-------------------|---------|
| Member Present: | |
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

14. Discussion on grant opportunities for upcoming Capital Improvement Projects

Wodalski this fall the Department of Transportation had several grant opportunities/programs that require us to apply. Discuss these as there is good opportunity to obtain these to offset our funds. The first one is PASER which is the Birch Street to Jelinek/Schofield Avenue. We are looking at resubmitting that this time around and if we were to get that it would be the summer of 2022. It is a 70/30 grant, which is 70% Federal and 30% Local. The estimates cost is \$1.23 million, so 70% of that costs would be good number for that project. The Local Road Improvement Program is discretionary for higher priced project – Rothschild has this right now for Margaret Street. We have obtained this in the past, so there is a local track record of our local communities obtaining the grant. Town had requested that we apply for local road improvement for the smaller scale projects. Kramer to Gusman is a 2 on that scale. A zero is a dirt road so it is not much better. Total cost for us would be \$35,000 investing. It gets a fair amount of traffic and it is considered a collector. It is in need of updates. It would be similar to what we did on Ryan Street. We want to make sure we are getting Board commitment. Nothing is set in stone. Priebe asked who would write the grants. Wodalski said he does. We received the grant for Alderson Street and the LED lighting grant a few years ago. We have had good successes in the past. Priebe asked for larger projects do we have someone review it. Staff has always written the grants as it is more informational. Acknowledge and endorse and pass on to BOT.

M/S/P Ziegler/Jensen: acknowledge, endorse, and pass onto BOT applying for grants.

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 0 Result: Pass

Member Present:

| | |
|-------------------|---------|
| John Ziegler | Yes |
| Hooshang Zeyghami | Yes |
| John Jensen | Yes |
| Matthew Priebe | Yes |
| Tom Hubbard | Excused |

15. Update on proposed Business 51 road work

Wodalski met with the DOT and they basically said there is nothing anyone can do to escalate the project. It is going to take time for the real estate, traffic studies, designs, etc.. The overlay is the quickest thing they can do to make things better for residents. Wodalski tried to convince them otherwise.

RESOLUTIONS/ORDINANCES

FUTURE ITEMS

16. Next meeting date(s):

- | | |
|------------------------------------------|-----------------|
| a. Monday, September 9, 2019 @ 4:30 p.m. | Regular Meeting |
| b. Monday, October 14, 2019 @ 4:30 p.m. | Regular Meeting |
| c. Monday, November 11, 2019 @ 4:30 p.m. | Regular Meeting |
| d. Monday, December 9, 2019 @ 4:30 p.m. | Regular Meeting |
| e. Monday, January 13, 2020 @ 4:30 p.m. | Regular Meeting |

17. Topics for future meetings

2020 Budget

18. Remarks from staff

Wodalski said chip/fog seal finished up today. Overlay in Park Ridge/Labrador should be getting final layer asphalt this week. Valve replacements being repaired in the next week or so. Sewer jetting is ongoing – we did get through business park and now resident sub division off Fuller. We are hoping to wrap up by the end of month. Overlay on Thomas should be with a week or two.

19. Remarks from Committee members.

We talked about the recycling center. Jensen drove by and it does not say anything about being a village of Weston resident to use the recycling center.

Hooshang asked what schedule for design and sewer televising. Wodalski said sewer televising should be end of the month. Wodalski said final design for Weston School projected by January and bidding by February. Hooshang said when we do construction, we should give them a tree at no cost. Wodalski said our street ordinance is 1 every 100. Wodalski said we can talk about.

20. Announcements.

Wodalski indicates we have 4 interviews to fill our Mechanic vacancy,

ADJOURNMENT BY 5:25 P.M.