

**Village of Weston, Wisconsin**  
**PUBLIC WORKS & UTILITY COMMITTEE MEETING**  
**Monday, May 10, 2021 -at 4:30 p.m.**

**AGENDA ITEMS**

1. Meeting called to order by Chairman – Hooshang Zeyghami at 4:45 p.m.
2. Welcome, introductions and acknowledgement of guests.

Welcome all guests.

3. Roll Call by Recording Secretary Coleman:

Hooshang Zeyghami {C}	Present
Tom Hubbard	Absent
Roy Mumper	Present
Luis Lopes Serrao	Present
Nate Fiene	Present

4. Approval of 4/12/21 Minutes.
5. Approval of 4/28/21 Special Assessment Minutes.

**M/S/P Fiene/Mumper - Approve 4) 4/12/21 Public Works Meeting minutes and 5) 4/28/21 Special Assessment minutes.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass

Hooshang Zeyghami {C}	Yes
Nate Fiene {VC}	Yes
Tom Hubbard	----
Roy Mumper	Yes
Luis Lopes Serrao	Yes

**PUBLIC COMMENTS**

**Join Zoom Meeting by Computer (audio only meeting to make comments):**

<https://zoom.us/j/5445915099>

**Join Zoom Meeting by Phone (audio only meeting to make comments):**

+1 312 626 6799

Meeting ID: 544 591 5099

## **ACKNOWLEDGE WORK PRODUCT TRANSMITTALS**

### **6. Acknowledgement of water and sewer permits and applications.**

6809 N Apache Ln  
7306 Zinser St  
5109 Look St  
2703 Joseph Ave  
5102 Quirt Sann Dr  
5104 Quirt Sann Dr  
3107 Weiland Ave

### **M/S/P Mumper/Serrao – Acknowledge water and sewer permits and applications.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass  
Hooshang Zeyghami {C} Yes  
Nate Fiene {VC} Yes  
Tom Hubbard ----  
Roy Mumper Yes  
Luis Lopes Serrao Yes

## **EDUCATION, PRESENTATIONS, AND REPORTS**

### **7. Presentation and Overview of Municipal Separate Storm Sewer System (MS4) Report .**

Wodalski noted per admin code the Village is the owner of a Municipal Separate Storm Sewer System (MS4). A requirement of being an MS4 is providing the DNR with an annual report. Wodalski gave an overview of the report noting the Village is currently working with Strand Associates on an update to its Municipal Storm Water Management Plan to develop a plan for the new requirements due to the Wisconsin River Total Maximum Daily Load (TMDL) requirements for phosphorus removal. Wodalski noted another key part of the MS4 requirements is education outreach regarding storm water quality. He mentioned some of the initiatives the Village participates in to educate the public on storm water. Besides Village only activities, the Village is a member of the North Central Wisconsin Storm Water Coalition, which consists of many of the Wausau Area communities, and we work together to provide educational resources for our region.

## **STAFF REPORTS**

### **8. CIP Project Status Update a) Street Maintenance Map**

Wodalski said Von Kanel St in the Weston School neighborhood was receiving its final layer of asphalt today. The trees are being planted, and ditch restoration should follow shortly. Crestwood Acres project starts May 12<sup>th</sup>, with removals on Rodney Street. They are running it in 4 phases – Phase 1 Rodney, Phase 2 – Kirk Street, Phase 3 E Everest, Douglas, and

Robin, and Phase 4 will be Randy Jay. Estimated completion date is end of September. The Birch Street reconstruction project Becher Hoppe completed their survey work and soil borings this week or next. Safety building couple items wrapped up then landscaping first week of June. New Municipal Center approved with Miron in the Board's April meeting. Cedar Creek interceptor access road – Mitech finishing up easement documents to residents. Callon Ave utility extension multi use path should be done this week. Ryan Street/Apache Street utility extension further discussion on special assessment report in the next week or so, possible meeting the week of May 31<sup>st</sup>. Tanya/Tricia lift station should be ready for bid this week. Well 7 & 8 amendment was approved and submitted to DNR. This contract would be for pump house structures and associated systems with that.

Wodalski noted Fiene had previously asked about the history of our street maintenance and how maintenance dollars have been spent. Wodalski said we will put mapping on website to see various elements of our street maintenance projects.

## **9. Street Operations Update**

Raczkowski had some pictures of what we have been doing. He noted staff is starting some drainage improvements on Zadra Street prior to the road receiving an asphalt overlay. We did a lot of work on our gravel roads and reclaiming ditches. Staff completed the landscaping work at the Public Safety Building.

## **10. Utility Operations Update**

Swenson noted there have been a lot of diggers locates called in. With the Well 7 and 8 discussion we will be looking to upgrade the SCADA system. Flushing has been ongoing since April 19<sup>th</sup>, there is a flushing map on our website to show users what is currently being flushed, what's been completed, what is next and what hasn't started yet. Staff completed several additional items from the DNR Sanitary Survey – we completed chemical feed labeling and valve exercises. We are looking at picking up a valve exercise that comes with a trailer hitch for the ones that cannot be turned.

Camp Phillips had one leaky valve and it is scheduled to get fixed tomorrow. It is by US Bank. Working on the risk and resilience emergency response plan which is due at end of June. We finished our annual water review report, meeting with Trustee Xiong to go over a translated Hmong version.

## **POLICY DISCUSSIONS AND RECOMMENDATIONS**

### **11. Discussion Regarding Drinking Water Quality Improvements**

Wodalski stated over the past several meetings the water quality topic has come up in a couple different ways. Wodalski then gave an overview of the last several years and the steps the utility has taken to better understand the water issues and actions then underway to improve water quality. In 2018, the utility received the final Water Quality report from Process Research Solutions which was given as an initial report and a phase 2 report after additional testing was conducted. The report noted influences of the presence of iron and manganese in several wells as well as chlorides and nitrates. It was also noted much of the corrosion is likely due to microbial activity within the pipes. The end user impact is

customers may see staining of fixtures, rust stains or black coloration, and increased corrosion. Water softeners tend to remove the chlorine. When bacteria hits the water there is no chlorine to fight that bacteria. It was noted hot water heaters provide ideal growing conditions for the microorganisms due to the elevated temperatures and the longer residence time in the tanks.

Wodalski then went over the impact of chlorides and how the increase in chlorides in the wells leads to increases of metal corrosion in the well casing and is likely due to road salt. A recommendation of the study was for the Village to develop a salt reduction strategy to minimize the use of salt.

The Village then contracted with AECOM in 2018 to provide a master plan for the water utility. Donner stated the goal would be to get rid of the phosphate in our water, so these microorganisms didn't have anything to feed on. The testing of the water at future Wells 7 and 8 showed good water quality. By bringing those wells online, the utility wouldn't need to rely on the poorer quality wells as much to provide the needed capacity. Once Wells 7 and 8 would be operational, the next major water project would be an iron and manganese removal plant for Wells 1 and 5 located at Well 5. A third project would then be an iron and manganese remove for Well 3.

Wodalski then went over current operational changes the utility has made to improve water quality in the interim until the Capital Projects can be completed. These include more frequent well cleanings and rehabilitation as well as the use of unidirectional flushing. Unidirectional flushing utilizes a higher velocity of water to scour the pipes and flush out any sediment. Staff also tests the water to make sure it is clear before they move onto the next street. From a salt reduction standpoint, all of the plow trucks have salt brine and prewet at the spinner to reduce the amount of salt wasted. Additionally, staff has looked at changing where snow is stored to keep it further away from the wells and the Village has also invested in equipping other pieces of equipment to plow the full width of the road so snow is removed from the roads quicker leading to less need to salt.

## **12. Well 7 and 8 Pumphouse Final Design and Bidding Contract Amendment**

Wodalski stated the design amendment for AECOM is for the Well 7 and 8 pumphouse design and site improvements. Wodalski explained Well 7 and 8 will be in separate locations which will get pumped to centralized plant. There is a plan to put a pavilion around the well head for Well 7 so users of park can utilize the space since Well 7 will be right next to hole 1 of disc golf course. Also, the pumphouse is planned to include public restrooms. Maloney asked why we are choosing to add bathrooms. Donner indicated that when this property was purchased it was for the well sites and then it was changed to a disc golf course. There has to be separation between the wellhead itself and any sanitary sewer which is why the restrooms were planned to be part of the pump house and not included with the shelter by Well 7. Wodalski said we can eliminate bathrooms if the committee doesn't think we need to have them. We will be putting water and sewer to the pump house for sinks and washing hands so water and sewer will be there. Maloney asked if we have to offer a bathroom? Wodalski said no we don't need to have bathrooms there. Mumper asked if the bathroom request came from the Parks Committee? Wodalski said we did bring this to the parks committee. Mumper said does this lock us into having a bathroom?

Wodalski said no we can just tell them that we don't want bathrooms. Zeyghami asked about the depth of the well and Wodalski said it is planned to be 115 feet deep.

Mumper asked about toilets at yellow banks and Donner said pit toilets have used up their lifetime and will be replaced with portables. Serrao says he passes by this area each day and he definitely see majority of the use at Yellow Banks on the north side and not the disc golf course. If we were going to make improvements to the bathrooms, it would make more sense to do them on the north side of the river at Yellow Banks and not on the south side.

**M/S/P Serrao/Mumper – Motion to approve the contract but want to direct Staff to work with the Parks Department on any improvements at that location such as the bathrooms.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass

Hooshang Zeyghami {C}	Yes
Nate Fiene {VC}	Yes
Tom Hubbard	----
Roy Mumper	Yes
Luis Lopes Serrao	Yes

**13. Discussion Regarding Special Assessment Method for Ryan St/Apache Ln Utility Looping Project**

Donner said there is a lot of information in the packet. One thing we wrestle with should we provide incentives and try to get people to connect sooner than later. At some point we want to come up with a give and take. The goal is to try and keep the cost at the level of a private system. His suggestion is to have an upfront discount on the connection. The sewer side is unregulated so we can look at having the discount be for sewer. The Public Service Commission regulates the drinking water side so we likely cannot do anything there.

Staff recommendation is for a discount if they hooked up right away. This project is extending public utilities into a neighborhood with private systems. We have not included street replacement per the updated special assessment policy. The Village could offer a first-year discount if they connected right away of 25% of the sewer costs and waive any interest. Then the thought would be interest would accrue by 2.5% each year. The policy would make it mandatory to connect after 10 years.

Donner stated Marathon County contacts us when there is a replacement septic system applied for and the Village needs to state whether public sewer service is available. Mumper asked what the past practice has been. Donner said if we have extraordinary costs to extend or loop the system, we have left those costs out of the assessment costs. The same principle applies with any extra size, 12-inch water main, larger sewer, as those costs are left out of the assessment calculation too. There is potential to also leave out some soft costs, such as engineering. Assessments have always been calculated on a project-by-project basis.

Fiene asked if scenario 1 is more of a discount. Donner showed that each year the principle goes down so the interest goes down. Zeyghami asked if this is only for this area,

if you extend the sewer and water further out, would be higher? Donner said we could continue this in those areas. Fiene recommends costs for sewer and water incentivized as part of the Ryan Street Extension project and the amount be decided at the public hearing. Donner said the specific terms would be determined at the public hearing.

**M/S/P Fiene/Mumper – Fiene amended motion to approve cost for sewer and water incentives and that specific terms would be determined at the Public Hearing.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass  
Hooshang Zeyghami {C} Yes  
Nate Fiene {VC} Yes  
Tom Hubbard -----  
Roy Mumper Yes  
Luis Lopes Serrao Yes

**14. Discussion Regarding No Mow May**

Fiene’s understanding is that after winter pollinators struggle to find food. Fiene mentioned other municipalities have relaxed their grass ordinance for the month of May. By adopting “no mow May”, the Village would help to have a healthier eco system and overall, more beautiful landscape with the amount of flower beds. It costs the Village and taxpayers nothing. It is a symbolic gesture but for the month of May we don’t fine anyone for having grass too high. Serrao said it is too late to look at this year, but we can look at this for next year. Donner said it would have to go to the Board. Mumper asked if this would have issues with the staff. Fiene didn’t think it would involve employees too much.

M/S/P Fiene/Mumper – Fiene motioned to recommend the Board of Trustees adopt No Mow May.

Yes Vote: 3 No Vote: 1 Abstain: 0 Not Voting: 1 Result: Pass  
Hooshang Zeyghami {C} Yes  
Nate Fiene {VC} Yes  
Tom Hubbard -----  
Roy Mumper Yes  
Luis Lopes Serrao No

**RESOLUTIONS/ORDINANCES**

**15. Resolution No. 2021-011 Authorizing Resolution for Special Assessments for Street Improvements for the Crestwood Acres Neighborhood Reconstruction Project**

Wodalski noted the special assessment hearing for the Crestwood Acres neighborhood was held on 4/28. Most of the discussion was related to sidewalks. The assessment itself is solely for the driveway aprons. \$1,494.88 is the average assessment. Per the special assessment ordinance, If the average assessment is over \$1,000, then the cost of the assessment can be paid back over 10 years. The recommendation to the Committee is for a 10-year payback.

**M/S/P Fiene/Serrao – Approve finalizing preliminary amounts and have resolution published.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass

Hooshang Zeyghami {C} Yes

Nate Fiene {VC} Yes

Tom Hubbard ----

Roy Mumper Yes

Luis Lopes Serrao Yes

**FUTURE ITEMS**

**16. Next meeting date(s):**

a) Monday, June 14, 2021 @ 4:30 p.m. Regular Meeting

b) Monday, July 12, 2021 @ 4:30 p.m. Regular Meeting

**17. Topics for future meetings**

None.

**18. Remarks from Administrator**

None.

**19. Remarks from Staff**

Wodalski introduced staff to new members of committee.

**20. Remarks from Committee members.**

None.

**21. Announcements.**

None.

**ADJOURNMENT: Zeyghami adjourned at 6:25 pm**

**M/S/P Fiene/Serrao – Approval to adjourn.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: Pass

Hooshang Zeyghami {C} Yes

Nate Fiene {VC} Yes

Tom Hubbard ----

Roy Mumper Yes

Luis Lopes Serrao Yes

