

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, March 25, 2019, 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Vice Chairman Sparks @ 4:30 P.M.
2. Roll Call by Recording Secretary: Jessica Falkowski

Member	Present
Xiong, Yee Leng	NO
Clark, Katrina	YES
Esker, Roger	YES
Sparks, Wally	YES

Village staff in attendance: Osterbrink, Falkowski (Clerk), Hodell, and Donner. Loren White was in the audience.

3. Approval of minutes from previous meeting: January 28, 2019.

***M/S/P Esker/Clark: to approve the January 28, 2019 minutes.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	----
Clark, Katrina	YES
Esker, Roger	YES
Sparks, Wally	YES

4. Public Comments.

None

EDUCATIONAL PRESENTATIONS & REPORTS

5. Sports Complex Feasibility Study Update

Osterbrink received a draft copy of the feasibility study from Victus on March 22 which staff has not had a chance to review. Once reviewed and any changes that need to be made are completed, Victus will come and present the results of the study to stakeholders. A date for this presentation has not been set.

6. Marathon County Comprehensive Outdoor Recreation Plan

Osterbrink stated that he forwarded a link from Marathon County to village board and committee members to participate in a survey relating to the Marathon County Comprehensive Outdoor Recreation Plan. The survey is being conducted to gain feedback from surrounding communities of ideas to possibly put in the Comprehensive Outdoor Recreation Plan.

7. Fitness Classes in Village Parks

Osterbrink contacted Attorney Yde to follow up from the January meeting about an individual wanting to host 50-minute fitness classes once or twice a week at a village park. Attorney Yde replied that there is no liability on the village to allow this individual to host fitness classes in village parks.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

8. Arbor Day Proclamation

Osterbrink informed the committee that the village applies every year to be part of Tree City USA and one of the requirements is to hold an Arbor Day observance. The village is planning to designate April 26, 2019 as Arbor Day in the village and to plant at least one tree.

***M/S/P Esker/Clark: to recommend approval of the Arbor Day Proclamation.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	-----
Clark, Katrina	YES
Esker, Roger	YES
Sparks, Wally	YES

9. Bike and Walk Week Proclamation

Osterbrink explained that the village is planning to designate May 13-19, 2019 as Bike and Walk Week in the village. This proclamation is to encouraging residents to bike or walk to their destination throughout the week. The village has designated a week in May for the past several years to promote awareness of the benefits to biking and walking instead of traveling in motor vehicles.

***M/S/P Esker/Clark: to recommend approval of the Bike and Walk Week Proclamation.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	-----
Clark, Katrina	YES
Esker, Roger	YES
Sparks, Wally	YES

10. Purchase of Spreader/Sprayer

Osterbrink discussed that the spreader/sprayer is a new piece of equipment and was part of the proposed CIP budget. The village has received a quote for \$9,414.00 and \$12,000.00 was put in the proposed CIP budget for this purchase. This piece of equipment is a ride on and can perform multiple duties: spread granular fertilizer, a tank for spraying herbicides (ex. to kill dandelions), and a tank with a wand sprayer to spray weed killer along fence lines and landscape beds and brick areas. The spreader/sprayer will increase efficiency and reduce labor time so staff can focus on other tasks.

***M/S/P Esker/Clark: to recommend approval to purchase the Turfco riding sprayer/spreader with optional 3 in 1 tank.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	-----
Clark, Katrina	YES
Esker, Roger	YES
Sparks, Wally	YES

11. Purchase of Zero Turn Mower

Osterbrink discussed the zero-turn mower is a direct replacement for the twelve-year-old Walker mower that the village currently owns. Over the past two years staff has had to replace a few major components on the current mower and is requesting to replace the mower before additional expenses occur. The mower was originally scheduled to be replaced in 2017. Village received a quote from Jerry's Small Engine Equipment Supply for \$18,846.14. Osterbrink is going to request a trade in value for the old mower and then try to sell it on Wisconsin Surplus Auction site. If we don't receive a bid higher than the trade in we won't sell it and will trade it in at the time of purchase on the new mower.

***M/S/P Esker/Clark: to recommend approval to purchase the Walker Zero Turn Mower**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	-----
Clark, Katrina	YES
Esker, Roger	YES
Sparks, Wally	YES

12. Room Tax Funds

Village staff discussed the room tax funds and what should be done with the \$100,000+ balance. Staff discussed a couple of options that could include giving the funds to the Convention and Visitors Bureau (CVB) or if there are village projects that would meet the requirements for utilizing room tax funds. Osterbrink gave examples of projects that may meet the requirements such as the development of pickleball courts or development of Prohaska Family Park with biking and hiking trails. If this route was chosen any project would have to meet the requirements of putting people in hotel rooms in the area. Greater Wausau Area Pickleball (GWAP) and Central Wisconsin Off-road Cycling Coalition (CWOCC) are groups that have approached the Village about development of facilities in the area. The committee would like the question of what should be done with these funds presented to the Tourism Committee first. They can then decide if the funds should be given to the CVB or utilized in another manner. If it is decided these funds should be used for other village projects the question of what they should be used on could then be presented to other committees.

No Action Taken

FUTURE ITEMS

- 13. Meeting date(s) for 2019: All at 4:30 p.m.**
a. April 22nd
b. May 27th

- 14. Topics for future meetings.**
a. Nuisance Ordinance
b. Noxious Weed Ordinance

- c. Tree Ordinance**
- d. Urban Forestry Management Plan**

15. Remarks from Staff

Osterbrink mentioned Mroczenski has 19 guard and 5 head guard applicants along with 12 front desk applicants for the Aquatic Center. The Parks Department has 1 applicant for the summer seasonal position.

16. Remarks from Committee Members.

None

17. Announcements.

18. Adjournment at 5:10 p.m.

Jessica Falkowski, Recording Secretary