



**VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN**  
**REGULAR MEETING MINUTES OF THE BOARD OF TRUSTEES**

**MONDAY, MARCH 18, 2019**

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**AGENDA ITEMS**

1. **Meeting called to order by President Ermeling**  
*Ermeling called the Board of Trustee meeting to order at 6:39 p.m.*
2. **Pledge Allegiance to the Flag**
3. **Roll Call by Clerk**

***Roll call indicated 7 Board of Trustee members present.***

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**PUBLIC COMMENTS**

*There were no Public Comments*

**MINUTES FROM PREVIOUS MEETINGS.**

4. **2/18/2019 Board of Trustees**

***Motion by Maloney second by Ziegler to approve the 2/18/19 Board of Trustees meeting minutes.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES



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**5. 2/25/2019 Special Board of Trustees**

***Motion by Maloney second by Ziegler to approve the 2/25/19 Special Board of Trustees meeting minutes.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**WRITTEN CORRESPONDENCE**

**6. Apology letter from Jacob Kerswill**

***Motion by Sparks second by Ostrowski to acknowledge the apology letter from Jacob Kerswill.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**REPORTS/MINUTES FROM BOARDS, COMMITTEES, COMMISSIONS**

- 7. Community Development Authority
- 8. Everest Metro Police Commission
- 9. Extraterritorial Zoning
- 10. Finance
- 11. Human Resources
- 12. Joint Review Board



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- 13. Parks & Recreation
- 14. Plan Commission
- 15. Public Safety
- 16. Public Works
- 17. SAFER
- 18. Tourism
- 19. Zoning Board of Appeals

**Motion by Sparks second by Ostrowski to acknowledge items 7, 11, 14, and 16.**

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**REPORTS FROM DEPARTMENTS**

**20. Clerks**

*Hodell stated the Clerks department has been training on the Badger book for the upcoming election. Ermeling asked if the City of Wausau was coming to observe in which Hodell stated they were.*

**21. Finance**

**22. Fire/EMS**

*Finke stated that a couple of weeks ago SAFER was planning on burning the housed by the Bus Barn but due to weather they were delayed. They are now planning to do a controlled burn on Saturday, March 23 at 8:00am. They also figure it is going to take a 2<sup>nd</sup> day to complete the burn, which will be sometime in April.*

*Finke also talked about the fire at K&S Fuel Injection which he said it was pretty clear that it was electrical. He also said that when the Insurance Investigator was going through it he told the owner you should be proud of your fire department as they saved the building.*



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#### 23. Parks & Recreation

*Osterbrink stated he got email from Marathon County that they are updating their Comprehensive Outdoor Recreation Plan and would like us to forward it on to elected officials and residents and that there is a survey if anyone wants to participate. Osterbrink is hoping the County will include some of Weston's plan as we are a part of the County. Osterbrink, Donner, Wodalski, and Higgins were also part of a Conference call with Victus Advisors on the feasibility study and he was hoping to have a copy to the Village by the end of this week.*

#### 24. Plan/Dev

#### 25. Refuse & Recycling Report

#### 26. Police

*Chief Schulz continues to respond to schools for juveniles who are out of control. He is hoping to meet with school officials and North Central Health Care to determine how they can get these numbers lower and looking at a Crisis Plan for behavioral issues. Schulz also stated that they are averaging 13 hrs 18 minutes per mental health commitment with 67% sent out of area.*

*Schulz talked about the EMPD assisting Rothschild with an incident over the weekend. He also indicated there was an awards banquet in which many awards were given out. He will have a list in next month's report.*

*Schulz stated that there are currently three officers on light duty with a fourth one coming soon.*

#### 27. Public Works

##### a. Donner

##### b. Wodalski

*Wodalski stated the street crew was busy pumping water from the streets (with the help of SAFER) opening inlets and moving back snowbanks. He also stated there are a few roads with water still on them and they are keeping an eye on them along with trying to fill the massive potholes on certain road. An email was also sent out notifying that road limits will be going on this Friday, March 22<sup>nd</sup>.*

*The Trustees all commented on what a great job the street crew has been doing in keeping the roads drivable during the spring thaw.*

#### 28. Technology



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#### PRESENTATIONS

**29. Virtual Tour of Municipal Centers**

*Wodalski showed a video tour of Sterling Heights, MI and its architectural design and how it was similar to the tours of the buildings in Oshkosh and Little Chute that some of the Trustees and Staff went on.*

**30. Building Inspections and Building Permit Discussion Update – Maguire**

*Maguire showed a presentation that was shown to the Plan Commission in February on the fees for commercial and residential comparing different municipalities. He explained that in some cases you may be able to compare apples to apples, but for the most part each municipality has a different way of calculating fees making it hard to compare (i.e. flat fees, surcharges, add ons etc)*

*Maguire stated they are currently keeping track of the time spent on inspections to report to the Board in the coming months, and how residential housing is different than commercial buildings in the amount of time it takes.*

*Maguire also stated that the Village of Weston's base fee for a single-family home is lower than any other municipality (not including the occupancy surcharge (the Village does charge \$1,000 but it is fully refundable where other municipalities only refund partial amounts)*

*Maguire stated that in going through all the numbers and comparisons that the Village isn't high and is not out of line in its fees like people think we are. He also stated that if anyone would like a copy of the excel spreadsheet to plug in numbers he would be happy to send it to them. Xiong stated he would like it sent to him and the rest of the Board members.*

*Higgins stated they are still going to look at all the fees and how long it takes to inspect certain things. Then once completed it will be brought before the Plan Commission and Board.*

#### WORK PRODUCT TRANSMITTALS

**31. Acknowledge February 2019 Building Permits**

***Motion by Maloney second by Ostrowski to acknowledge the February 2019 Building Permits.***



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Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**32. Acknowledge Budget Status Report for December 2018**

***Motion by Maloney second by Ostrowski to acknowledge the Budget Status Report for December 2018.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**CONSENT AGENDA**

- 33.** Requests to pull items out of consent consideration.
- 34.** Approve Operator Licenses
- 35.** Deny operator license for Shawnee Looker
- 36.** Deny operator license for Tori Fredrick
- 37.** Amend the premise description for Ultra Mart Foods LLC (Pick N Save)
- 38.** Approve Vouchers 49729 – 49877 (unfinished business)
- 39.** Approve Vouchers 49878 – 50053
- 40.** Action on consent agenda items
- 41.** Action on items pulled from consent



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***Motion by Maloney second by Ostrowski to approve consent items 34-39.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**ORDINANCES**

- 42.** Ordinance No. 19-005: An Ordinance providing for detachment of a portion of the Village of Weston, Marathon County, Wisconsin to the Village of Rothschild, Marathon County, Wisconsin

***Motion by Xiong second by Maloney to approve Ordinance No. 19-005***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**RESOLUTIONS**

- 43.** Resolution No. 2019-005 Governmental responsibility for urban nonpoint source and stormwater grants



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***Motion by Maloney second by Xiong to approve Resolution No. 2019-005.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

- 44. Resolution No. 2019-006 Providing for the Sale of Approximately \$5,570,000 General Obligation Promissory Notes, Series 2019A**

***Motion by Maloney second by Ziegler to approve Resolution No. 2019-006.***

*Roll Call Vote was requested by Trautman:*

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

- 45. Resolution No. 2019-007, Imploring the Wisconsin Department of Transportation to Reconstruct Business Highway 51 between State Trunk Highway 29 in the Village of Rothschild and the Eau Claire River in the City of Schofield.**





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***Motion by Sparks second by Xiong to approve Resolution No. 2019-007.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**UNFINISHED BUSINESS**

- 46.    Wausau Area Access Media to film and broadcast Village Board of Trustees Meetings**

***Motion by Xiong second by Hooshang to approve having Wausau Area Access Media film and broadcast Village Board of Trustees Meeting. Q/***

*Xiong stated that many of the Trustees when they ran for Village Board ran on transparency and what better way than to have the meetings filmed so residents can see what is actually happening. Xiong also indicated that people who are unable to attend the meeting can go back and watch the meeting.*

*Sparks was concerned if TDS a new cable provider would be able to broadcast the meetings, or would it only be available through Charter. Crowe stated that TDS will also be carrying the channel.*

*Maloney asked about the cost and Crowe stated it would be around \$1,250 a year – (around \$100 meeting for 12 Village Board meetings with an average length of 3 hours per meeting). Crowe also indicated a person from Wausau Area Access Media would be doing the filming, editing, and posting. The posting would be done on Charter’s Cable Access Channel, Wausau Area Access’s page, and we can post it to the Village’s Agenda Center and YouTube page.*



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*Currently Marathon County, the City of Wausau, and the Wausau School Board are using the broadcasting.*

*Ostrowski is concerned on how many people are watching the County and other broadcasts and how many would be watching the Village's, and would it be worth it. Crowe stated he couldn't get analytics on Wausau's or the County's but would be able to get them on the Village's.*

*Ermeling stated we could try doing this for the rest of the year and see what happens and how many people are really viewing it and are we adding more viewers each time.*

Yes Vote: 6    No Votes: 1    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	NO
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

***Amend Motion by Xiong second by Hooshang to approve having Wausau Area Access Media film and broadcast Village Board of Trustees Meeting not to exceed \$3,000.***

Yes Vote: 6    No Votes: 1    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	NO
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES



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**NEW BUSINESS**

**47. Performance Bonus for Utility Clerk**

***Motion by Sparks second by Ostrowski to approve Performance Bonus for Utility Clerk.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**48. Consider the promotion of Michael Wodalski to the position of Director of Public Works**

***Motion by Maloney second by Sparks to approve the promotion of Michael Wodalski to the position of Director of Public Works.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES



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- 49. Consider allowing staff to begin the recruitment of a Deputy Director of Public Works**

***Motion by Sparks second by Ziegler to approve allowing staff to begin the recruitment of a Deputy Director of Public Works.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

- 50. Consider allowing staff to make an offer on the Deputy Clerk position.**

***Motion by Ostrowski second by Sparks to approve allowing staff to make an offer on the Deputy Clerk position.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

- 51. Wausau Supply Land Sale and Development Agreement for property located at 7010 Commerce Drive**



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***Motion by Maloney second by Ostrowski to approve the Wausau Supply Land Sale and Development Agreement for property located at 7010 Commerce Drive.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Voting</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**52. RO-01-19 Relocation Order for Transport Way connection to Weston Avenue**

*Higgins asked for a deferral of this topic until the next meeting as a road name still needs to be decide and they haven't gotten a legal description from the engineer. What is currently available now is a general draft of the extension of Transport Way.*

*Xiong stated that if we were still looking for names he would like to see one in Hmong writing or a Hmong's last name or Clan name.*

*Maloney asked how often the Village names a street. Higgins stated not very often. In the past it has been done when we create a new development, like the business parks, or when a street name needs to be changed due to an addressing issue.*

*Steve Meinel (8303 Alderson Street, Weston) spoke stating he has owned lots 6 & 7 on Transport Way for seven years and has been trying to do something with them including putting up storage units and was denied as it wasn't an allowed use. He is also concerned with the cost of curb and gutter and taking parts of his land including what he feels is a ½ acre to put in a cul-de-sac.*

*Maloney inquired what was the initial driving force on extending Transport Way to Weston Avenue. Wodalski stated that Weston Avenue is an arterial roadway and according to the Street Access Ordinance arterial streets should only have*



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*connecting streets every ½ mile and they are trying to limit access to Weston Avenue.*

*Higgins stated this was on the Future Land Use Map/Official Map that was adopted in 2016 as part of the Comprehensive Plan.*

*Xiong stated he would like this deferred to the next Village Board Meeting.*

***Motion by Xiong second by Ostrowski to defer RO-01-19 Relocation Order for Transport Way connection to Weston Avenue to next Board Meeting***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES

**REMARKS FROM TRUSTEES**

*Zeyghami – directed Higgins to send the Business Hwy 51 Resolution to Marathon County, the Governor, the DOT Secretary, Senator Petrowski, Representative Spiros and the City of Wausau. He also stated that once they start working on it, it would take one year to design, six months to run it through the proper channels, and two years to construct. So even if they started today, it would still take 3 ½ years to complete.*

*Ziegler will be calling in for the April meeting.*

*Xiong will be absent for the April meeting.*

**REMARKS FROM THE PRESIDENT**

**FUTURE ITEMS**

- 53. Next meeting date(s):
  - April 15, 2019 @ 6:00 p.m. Regular Meeting

- 54. Announcements.



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**WITH NO OTHER PLANNED BUSINESS, THE MEETING IS ADJOURNED UNTIL  
APRIL 15, 2019 @ 6:00 P.M.**

***Motion by Maloney second by Xiong to adjourn the meeting at 7:51 p.m.***

Yes Vote: 7    No Votes: 0    Abstain: 0    Not Voting: 0    Result: PASS

<u>Member</u>	<u>Present</u>
ERMELING, BARB	YES
SPARKS, WALLY	YES
OSTROWSKI, KEVIN	YES
MALONEY, MARK	YES
XIONG, YEE	YES
ZEYGHAMI, HOOSHANG	YES
ZIEGLER, JON	YES