



**OFFICIAL MEETING PACKET OF THE
PARKS AND RECREATION COMMITTEE**

**VICE CHAIRPERSON/TRUSTEE JON ZIEGLER PRESIDING
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF
ADVISOR**

This regular monthly meeting of the Parks and Recreation Committee, composed of five (5) appointed members, will convene at ***Weston Municipal Center, which is located at 5500 Schofield Avenue, Weston, on MONDAY, OCTOBER 28, 2019, at 4:30 p.m.***



**Village of Weston, Wisconsin
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Xiong (c), Ziegler (vc), Arndt, Clark, Esker**

Ex-Officio: **Sparks**

Staff: **Osterbrink, Falkowski, Mroczenski**

Date/Time: **Monday, October 28, 2019, at 4:30 p.m.**

Location: **Weston Municipal Center, 5500 Schofield Avenue, Weston, WI 54476**

Agenda: **The agenda packet will be sent out on Thursday, October 24th.**

Attendance: Parks and Recreation Committee Members please indicate if you will, or will not, be attending so we may determine in advance if there will be a quorum.

Questions: **Shawn Osterbrink** **Jessica Falkowski**
sosterbrink@westonwi.gov jfalkowski@westonwi.gov
(715) 359-9988 **(715) 359-9988**

PLEASE NOTE THE FOLLOWING INFORMATION:

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 10/23/2019 @ 9:00 a.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE

TO THE HONORABLE TRUSTEE YEE LENG XIONG AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, October 28, 2019 @ 4:30 p.m.**, in the Village Board Room at the Weston Municipal Center, 5500 Schofield Avenue, Weston, WI. 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

AGENGA ITEMS.

1. Meeting called to order by Vice Chairman Ziegler.
2. Roll Call by Recording Secretary: Jessica Falkowski
 - a. Xiong (C)
 - b. Ziegler (VC)
 - c. Esker
 - d. Clark
 - e. Arndt
3. [Approval of minutes from previous meeting: September 23, 2019.](#)
4. Public Comments.

EDUCATIONAL PRESENTATIONS & REPORTS.

5. [Highway J Canoe and Kayak Launch](#)
6. [Park and Aquatic Center Proposed CIP](#)

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

7. [Discussion and possible action Aquatic Center Prices.](#)
8. [Discussion and possible action Seasonal Staff Wage Rates.](#)

FUTURE ITEMS

9. Meeting date(s) for 2019: **All at 4:30 p.m.**
 - a. **November 25th, 2019**
10. Topics for future meetings:
 - a. **Memorial Policy**
 - b. **Event Policy**
 - c. **Weston Warming House Conversion**
11. Remarks from Staff.

12. Remarks from Committee Members.
13. Announcements.
14. Adjourn.

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, September 23, 2019, 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Chairman Xiong @ 4:30 P.M.
2. Roll Call by Recording Secretary: Jessica Falkowski

<u>Member</u>	<u>Present</u>
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	YES
Esker, Roger	YES
Ziegler, Jon	NO

Village Staff in attendance: Osterbrink, Falkowski (Clerk), and Wodalski.

3. Approval of minutes from previous meeting: July 22, 2019.

***M/S/P Esker/Clark: to approve the July 22, 2019 minutes.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	YES
Esker, Roger	YES
Ziegler, Jon	-----

4. Public Comments.

None

EDUCATIONAL PRESENTATIONS & REPORTS

5. Sports Complex Feasibility Study Update.

Osterbrink stated he attended the Marathon County Municipalities meeting at MCDEVCO in early September but no discussion took place about the Sports Complex projects. Another meeting is scheduled for October 15, 2019.

6. Aquatic Center Annual Report

The Aquatic Center Annual Report was prepared by Aquatic Center Manager, Mroczenski and discussed by Osterbrink. Osterbrink explained the finances of the 2019 pool season. Final numbers are being configured between Rothschild and Weston to determine the number of joint passes sold. Revenue from joint passes will be split 50/50 between Rothschild and Weston and will complete the revenue intake for the 2019 season. Expenses will not be finalized until the end of the year.

Osterbrink stated that a discussion on prices for pool passes and party rentals will be on the October agenda.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS

7. Discussion and possible action Flagpole Donation.

Osterbrink stated that D.C Everest Youth Baseball (DCEYB) presented the donation and installation of a memorial flagpole at Kennedy Park at the July 22 meeting. DCEYB would now like to just request the donation and installation of a flagpole without the memorial. The flagpole height and installation requirements must comply with the Village Code.

***M/S/P Esker/Arndt: to recommend to the Board of Trustees to approve allowing D.C. Everest Youth Baseball to install a flagpole near field #2 at Kennedy Park.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	YES
Esker, Roger	YES
Ziegler, Jon	----

8. Discussion and possible action Weston Dog Park Donation.

Osterbrink received a request from a Carl Klein who wants to donate funds to purchase and install a bench at the Weston Dog Park in memory of his Golden Retriever, Snowie, that passed away last year. Staff put together an estimate to purchase, assemble, and install a bench near the main entrance of the park. Klein will provide a plaque that will be affixed to the bench. There will be no cost to the Village.

***M/S/P Esker/Clark: to recommend to the Board of Trustees to approve accepting the donation of funds for the installation of a bench at the Weston Dog Park.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	YES
Esker, Roger	YES
Ziegler, Jon	-----

9. Discussion and possible action Resolution# 2019-025 and Memorial Maintenance Agreement.

Osterbrink discussed the resolution and maintenance agreement proposed by Wausau Metro Strong with the Village for the March 22, 2017 Memorial being constructed at Kennedy Park. The resolution and maintenance agreement would make sure that the village assumes full ownership of the memorial and will maintain, insure, and preserve the monument in the future. Wausau Metro Strong is proposing to provide excess funds of \$1,000 in 2019 and \$1,000 in 2020 to partially offset the cost of future maintenance. There is no increase in the village insurance premium for the monument and is covered for \$50,000 but there is a \$2 increase of insurance premium per year for coverage of the 2 benches.

***M/S/P Esker/Clark: to recommend to the Board of Trustees to approve Resolution# 2019-025 and Memorial Maintenance Agreement.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	YES
Esker, Roger	YES
Ziegler, Jon	-----

FUTURE ITEMS

- 10. Meeting date(s) for 2019: All at 4:30 p.m.**
 - a. October 28, 2019**

b. November 25, 2019

11. Topics for future meetings.

- a. Park and Aquatic Center Facilities and Equipment Projects**
- b. Urban Forestry Management Plan**
- c. Weston Warming House Conversion**

12. Remarks from Staff

Osterbrink mentioned that an Eagle Scout contacted the Village and is proposing a tree planting project for 2020. Osterbrink plans to meet with the scout.

Osterbrink informed the committee that Robinwood Park restroom, the building at Ryan St. recycling site, and the pedestrian bridge on Birch St. was graffitied. All sites looked to be vandalized by the same person or group.

Osterbrink gave an update on the fight that occurred between 2 adult males at the Aquatic Center earlier in the season. The Village has submitted affidavits for restitution for lounge chair damage.

13. Remarks from Committee Members.

Xiong stated he will not be present for the October 28, 2019 meeting.

Xiong welcomed committee member Jay Arndt.

14. Announcements.

15. Adjournment.

***M/S/P Esker/Arndt: motion to adjourn the meeting at 5:07 p.m.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	YES
Esker, Roger	YES
Ziegler, Jon	-----

Jessica Falkowski, Recording Secretary

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 10/28/2019
Description:	Discussion Park and Aquatic Center proposed CIP.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	The Park and Recreation Committee should review the attached CIP and be prepared to prioritize projects at a future meeting.

Background

The village has been working on a proposed CIP for the last few years along with borrowing for these projects. Attached is the most recent version of the proposed CIP with capital projects and capital equipment needs.

Attached Docs:	Proposed CIP.
Committee Action:	No previous review by Park and Recreation Committee.
Fiscal Impact:	Fiscal impact will be determined by the prioritization of projects and equipment each year and what amount, if any is approved for borrowing by the Board of Trustees.
Recommendation:	To review proposed CIP document and think about prioritization of these items at a future meeting.

Recommended Language for Official Action

Additional action:

Village of Weston Capital Improvement Plan 2020 - Draft (191009)

2019 - Actual and Projected 2019 Costs up to 10/14/2019					
Street Projects	Water	Sanitary	Storm	Ref/Rec	General
2019 - Weston School Addition	\$ 9,488.64	\$ 4,066.56	\$ 9,036.80		\$ 30,258.00
2019 - Asphalt Overlays					\$ 81,759.00
2019 - Curb Repairs					\$ 72,229.00
2019 - Schofield Ave Repairs (Alderson-Birch)					\$ 228,041.00
2019 - Ryan St Paving (Weston to Com)					\$ 161,721.00
2020 - Traffic Camera System					
Street Project Subtotals	\$ 9,488.64	\$ 4,066.56	\$ 9,036.80	\$ -	\$ 574,008.00
Original Borrowed Amount	\$ 15,473.00	\$ 6,708.00	\$ 15,089.00	\$ -	\$ 564,915.00
Net to be carried over to following Year	\$ 5,984.36	\$ 2,641.44	\$ 6,052.20	\$ -	\$ (9,093.00)
Utility Projects	Water	Sanitary	Storm	Ref/Rec	General
2019 - Harlyn Lift Station Replacement		\$ 347,350.00			
2019 - Alta Verde Well Upgrades					
2019 - Sternberg Well Updates					
2019 - Cedar Creek Interceptor Access Road		\$ 325,000.00			
2019 - Margaret St Utility Relocation	\$ 382,394.00	\$ 74,256.00			
2019 - Zinner St Utility Extension	\$ 87,590.75	\$ 35,539.50			\$ 97,379.50
2020 - SCADA Technology Upgrades	\$ 133,383.00				
Annual Valve Replacements - \$100,000					
Annual Hydrant Replacements - \$50,000					
Utility Project Subtotals	\$ 603,367.75	\$ 782,145.50	\$ -	\$ -	\$ 97,379.50
Original Borrowed Amount	\$ 644,619.00	\$ 794,718.00	\$ 2,622.00	\$ -	\$ 143,200.00
Net to be carried over to following Year	\$ 41,251.25	\$ 12,572.50	\$ 2,622.00	\$ -	\$ 45,820.50
Facility Projects	Water	Sanitary	Storm	Ref/Rec	General
Municipal Center					
New Municipal Center A/E Fees					\$ -
??? Public Works Garage/Shop Upgrades					
Municipal Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Net to be carried over to following Year	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Public Safety Building					
2019 - Rooftop Unit Insulation					
2019 - Public Safety A/E for Updates					
2019 - Floor Drain Repair in Apparatus Bay					
2019 - Paint and Seal Masonry					
2019 - Roof Membrane Installation					\$ 102,427.00
2021 - Replace Sign					
2021 - Parking Lot Rebuild					
2021 - Training Room and Crew Quarters					
Public Safety Building Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 102,427.00
Original Borrowed Amount	\$ -	\$ -	\$ -	\$ -	\$ 217,000.00
Net to be carried over to following Year	\$ -	\$ -	\$ -	\$ -	\$ 114,573.00
Ryan St Public Works Site					
??? - Storage Building Upgrades					
Ryan St Public Works Site Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount	\$ -	\$ -	\$ -	\$ -	\$ -
Net to be carried over to following Year	\$ -	\$ -	\$ -	\$ -	\$ -
Aquatic Center					
2019 - Replace Domestic Hot Water Heaters					\$ 21,133.00
2019 - Pool Heater					\$ 24,143.00
2019 - Sand Play Area Equipment					
2019 - Replace posts/ropes around slides					\$ 10,000.00
2019 - Check Valves (4)					
2019 - Pool Filter Covers					\$ 7,765.00
2021 - Roof Replacement					
2021 - Convert to Regenerative Filter Media					
2021 - Log Slide Safety Pads					
2022 - Slide and Activity Pump Upgrades					
2022 - Water rider anchors					
2022 - Replace Water Play Structure					
2022 - Replace gear operators (5)					
Aquatic Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 63,041.00
Original Borrowed Amount	\$ -	\$ -	\$ -	\$ -	\$ 84,000.00
Net to be carried over to following Year	\$ -	\$ -	\$ -	\$ -	\$ 20,959.00
Parks					
2019 - Yellowbanks Master Plan					\$ 15,000.00
2019 - Yellowbanks Restroom Replacement					
2019 - Kennedy Shelter Upgrades					\$ 4,210.00
2019 - Park Office Repairs					\$ 9,280.00
2019 - Kennedy Warming House Updates					
2019 - Dog Park Fencing					\$ 15,924.00
2019 - Landscaping Brick Repairs					
2019 - Play Structure Upgrades Kellyland					
2019 - Bollard/Planter Repairs					
2021 - Park Shop Expansion					
2021 - Landscaping Brick Repairs					
2021 - Play Structure Upgrades - Sandhill					
2022 - Prohaska Park Development					
2022 - Landscaping Brick Repairs					
2022 - Play Structure Upgrades - Kennedy					
2023 - Landscaping Brick Repairs					
2023 - Play Structure Upgrades - Machmueller					
Park Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 44,414.00
Original Borrowed Amount	\$ -	\$ -	\$ -	\$ -	\$ 67,000.00
Net to be carried over to following Year	\$ -	\$ -	\$ -	\$ -	\$ 22,586.00
Capital Equipment	Water	Sanitary	Storm	Ref/Rec	General
Equipment Leases Prior to 2020					\$ 104,200.00
SAFER Equipment					\$ 612,200.00
2019 - Fertilizer/Weed Spraying Buggy					\$ 9,414.00
2019 - Parks Trailer					\$ 5,000.00
2019 - Building Inspections Truck					\$ 32,829.00
2019 - Salt Brine Tank/Spreader					
2019 - Zero Turn Mower					\$ 12,151.00
2019 - Plow Truck 17					\$ 195,189.00
2019 - Excavator 106					\$ 151,800.00
2019 - Asphalt Hot Patcher					\$ 39,977.00
Small Roller \$15,000					
2020 - Plow Truck/Leaf Truck				\$ 97,654.00	\$ 265,089.00
Capital Equipment Subtotals	\$ -	\$ -	\$ -	\$ 97,654.00	\$ 1,427,849.00
Original Borrowed Amount	\$ -	\$ -	\$ -	\$ 92,500.00	\$ 1,507,400.00
Net to be carried over to following Year	\$ -	\$ -	\$ -	\$ (5,154.00)	\$ 79,551.00
	Water	Sanitary	Storm	Ref/Rec	General
Total	\$ 612,856.39	\$ 786,212.06	\$ 9,036.80	\$ 97,654.00	\$ 2,309,118.50
Original Borrowed Amount	\$ 660,092.00	\$ 801,426.00	\$ 17,711.00	\$ 92,500.00	\$ 2,633,515.00
Net to be carried over to following Year	\$ 47,235.61	\$ 15,213.94	\$ 8,674.20	\$ (5,154.00)	\$ 324,396.50
2019					
\$3,814,877.75					

Village of Weston Capital Improvement Plan 2020 - Draft (191009)

	2020				
	Water	Sanitary	Storm	Ref/Rec	General
Street Projects					
2019 - Weston School Addition	\$ 371,363.00	\$ 160,986.00	\$ 362,134.00		\$ 1,197,968.00
2020 - Crestwood Acres	\$ 27,676.15	\$ 24,008.80	\$ 19,697.95		\$ 65,162.60
2020 - Volkman St Multi-Use Path					\$ 74,000.00
2020 - Asphalt Overlays					\$ 100,000.00
2020 - Schofield Ave Repairs (Birch-Ryan)					\$ 175,000.00
2020 - Curb Repairs					\$ 75,000.00
2020 - Intersection Studies					\$ 60,000.00
					\$
Street Project Subtotals	\$ 399,039.15	\$ 184,994.80	\$ 381,831.95	\$ -	\$ 1,747,130.60
Original Borrowed Amount					
Net to be carried over to following Year					
Utility Projects					
2020 - SCADA Integration for Lift Stations		\$ 100,000.00			
2019 Alta Verde Well Upgrades	\$ 100,000.00				
2019 Sternberg Well Upgrades	\$ 50,000.00				
2020 - Tonya/Tricia Lift Station Replacement		\$ 500,000.00			
2020 - Ryan St River Crossing					
2020 - SCADA Technology Upgrades	\$ 125,000.00				
2020 - TMDL Modeling			\$ 67,240.00		
2012 Bloedel Well Upgrades	\$ 75,000.00				
2020 - Sewer and Manhole Lining - \$150,000		Fund Balance			
2020 - Sternberg Well Generator					
Annual Valve Replacements - \$100,000		Fund Balance			
Annual Hydrant Replacements - \$50,000		Fund Balance			
Utility Project Subtotals	\$ 350,000.00	\$ 600,000.00	\$ 67,240.00	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Facility Projects					
Municipal Center					
New Municipal Center A/E Fees					
??? Public Works Garage/Shop Upgrades					
Municipal Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Public Safety Building					
2019 - Rooftop Unit Insulation					
2019 - Public Safety A/E for Updates					
2019 - Floor Drain Repair in Apparatus Bay					
2019 - Paint and Seal Masonry					
2019 - Roof Membrane Installation					
2020 - Expand Evidence Storage and Armory					\$ 150,000.00
2020 - Locker Rooms/Showers					\$ 150,000.00
Public Safety Building Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Ryan St Public Works Site					
2020 - Security Gates and Cameras				\$ 50,000.00	
??? - Storage Building Upgrades					
Ryan St Public Works Site Project Subtotals	\$ -	\$ -	\$ -	\$ 50,000.00	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Aquatic Center					
2020 - Pool Pumps/housings/impellers (4)					
2020 - Log slice repairs					\$ 27,000.00
2020 - Electrical Connection Upgrades (3)					\$ 10,000.00
2020 - Lifting Cranes for Pool Motors					\$ 10,000.00
2020 - Insulate and furnace filter room					\$ 25,000.00
2020 - Shower upgrades					\$ 19,000.00
2020/21 - Pool Surfacing Repairs/Replacement					\$ 100,000.00
2020 - Drop Slide Repairs					\$ 10,000.00
2020 - Umbrella Replacements					
2020 - Pool Controller					\$ 4,000.00
2020 - Parking lot Sealing and Striping					\$ 20,000.00
Aquatic Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 225,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Parks					
2019 - Yellowbanks Master Plan					
2019 - Yellowbanks Restroom Replacement					\$ 175,000.00
2020 - Dugouts at Machmuller and Robinwood					
2020 - Kennedy restroom replacement					\$ 80,000.00
2020 - Yellowbanks Shelter Roof					\$ 8,000.00
2020 - Park Shelter and Bathroom Painting					\$ 10,000.00
2020 - Backstop Fencing at Kennedy					\$ 24,000.00
2020 - Landscaping Brick Repairs					
2020 - Play Structure Upgrades - Robinwood					
Park Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 297,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Capital Equipment					
Equipment Leases Prior to 2020	\$ 6,431.00	\$ 6,431.00	\$ 3,328.00	\$ 56,102.00	\$ 118,536.00
SAFER Equipment					\$ 204,700.82
2020 - Pickup Truck 55 (Sign Truck)					\$ 75,000.00
2020 - Street Sweeper			\$ 25,204.00		
2020 - One Ton Dump Truck #21					\$ 60,000.00
2020 - Plow Truck/Leaf Truck #29					
2020 - Track Skid Steer #34					\$ 55,000.00
2020 - Wing for Loader					\$ 40,000.00
2020 - End Loader 32				\$ 64,000.00	
2020 - Mobile Column Hoists					\$ 35,000.00
2020 - Plow Truck # 69					\$ 200,000.00
Small Roller ~\$15,000					
Capital Equipment Subtotals	\$ 6,431.00	\$ 6,431.00	\$ 28,532.00	\$ 120,102.00	\$ 788,236.82
Original Borrowed Amount					
Net to be carried over to following Year					
Total	\$ 755,470.15	\$ 791,425.80	\$ 477,603.95	\$ 170,102.00	\$ 3,357,367.42
Original Borrowed Amount					
Net to be carried over to following Year					
2020					
\$5,551,969.32					

Village of Weston Capital Improvement Plan 2020 - Draft (191009)

	2021				
	Water	Sanitary	Storm	Ref/Rec	General
Street Projects					
2020 - Crestwood Acres	\$ 525,846.85	\$ 456,167.20	\$ 374,261.05		\$ 1,238,089.40
2021 - Birch St (Shorey to Cross Pointe)	\$ 206,264.00	\$ 105,801.00	\$ 283,679.00		\$ 1,191,839.00
2021 - Kramer Ln Paving (Gusman to Trotzer)					\$ 40,000.00
2021 - Shorey Ave Paving (X to Heeren)					\$ 200,000.00
2021 - Asphalt Overlays					\$ 100,000.00
Street Project Subtotals	\$ 732,110.85	\$ 561,968.20	\$ 657,940.05	\$ -	\$ 2,769,928.40
Original Borrowed Amount					
Net to be carried over to following Year					
Utility Projects					
2020 - Well 7 - move to 2021					
2020 - Ryan St River Crossing	\$ 473,750.00	\$ 509,875.00	\$ 64,700.00		\$ 468,475.00
2021 - Bloedel Well Upgrades	\$ 600,000.00				
2020 - Sewer and Manhole Lining - \$150,000		Fund Balance			
Annual Valve Replacements - \$100,000		Fund Balance			
Annual Hydrant Replacements - \$50,000		Fund Balance			
Utility Project Subtotals	\$ 1,073,750.00	\$ 509,875.00	\$ 64,700.00	\$ -	\$ 468,475.00
Original Borrowed Amount					
Net to be carried over to following Year					
Facility Projects					
Municipal Center					
New Municipal Center A/E Fees					
??? Public Works Garage/Shop Upgrades					
Municipal Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Public Safety Building					
2021 - Replace Sign					\$ 9,000.00
2021 - Parking Lot Rebuild					\$ 200,000.00
2021 - Training Room and Crew Quarters					\$ 80,000.00
Public Safety Building Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 289,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Aquatic Center					
2020/21 - Pool Surfacing Repairs/Replacement					\$ 80,000.00
2021 - Roof Replacement					\$ 75,000.00
2021 - Convert to Regenerative Filter Media					\$ 275,000.00
2021 - Log Slide Safety Pads					\$ 25,000.00
Aquatic Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 455,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Parks					
2021 - Park Shop Expansion					\$ 100,000.00
2021 - Landscaping Brick Repairs					
2021 - Play Structure Upgrades - Sandhill					\$ 40,000.00
Park Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 140,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Capital Equipment					
Equipment Leases Prior to 2020	\$ 1,662.00	\$ 1,662.00	\$ 1,661.00	\$ 25,068.00	\$ 51,798.00
SAFER Equipment					\$ 351,846.50
2020 - Street Sweeper			\$ 25,204.00		
2021 - Tri Axle Truck #28				\$ 175,000.00	
2021 - One Ton Dump Truck #31					\$ 45,000.00
2021 - Grader					\$ 325,000.00
2021 - Pickup Truck #2					\$ 36,000.00
Capital Equipment Subtotals	\$ 1,662.00	\$ 1,662.00	\$ 26,865.00	\$ 200,068.00	\$ 809,644.50
Original Borrowed Amount					
Net to be carried over to following Year					
Total	\$ 1,807,522.85	\$ 1,073,505.20	\$ 749,505.05	\$ 200,068.00	\$ 4,932,047.90
Original Borrowed Amount					
Net to be carried over to following Year					
2021					
\$8,762,649.00					

Village of Weston Capital Improvement Plan 2020 - Draft (191009)

	2022				
	Water	Sanitary	Storm	Ref/Rec	General
Street Projects					
2022 - E Jelinek and Von Kanel	\$ 473,000.00	\$ 398,000.00	\$ 332,000.00		\$ 1,137,000.00
2022 - Howland Ave			\$ 46,381.00		\$ 374,468.00
2022 - Ross Ave (River Bend to Quentin)	\$ 464,000.00	\$ 312,000.00	\$ 15,000.00		\$ 300,000.00
2022 - Asphalt Overlays					\$ 100,000.00
Street Project Subtotals	\$ 937,000.00	\$ 710,000.00	\$ 393,381.00	\$ -	\$ 1,911,468.00
Original Borrowed Amount					
Net to be carried over to following Year					
Utility Projects					
2020 - Sewer and Manhole Lining - \$150,000		Fund Balance			
Annual Valve Replacements - \$100,000	Fund Balance				
Annual Hydrant Replacements - \$50,000	Fund Balance				
Utility Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Facility Projects					
Municipal Center					
New Municipal Center A/E Fees					\$ 15,000,000.00
??? Public Works Garage/Shop Upgrades					
Municipal Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Aquatic Center					
2022 - Slide and Activity Pump Upgrades					\$ 35,000.00
2022 - Water rider anchors					\$ 4,000.00
2022 - Replace Water Play Structure					\$ 350,000.00
2022 - Replace gear operators (5)					\$ 10,000.00
Aquatic Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 399,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Parks					
2022 - Prohaska Park Development					\$ 1,000,000.00
2022 - Landscaping Brick Repairs					
2022 - Play Structure Upgrades - Kennedy					\$ 40,000.00
Park Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 1,040,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Capital Equipment					
Equipment Leases Prior to 2020					
SAFER Equipment					\$ 282,925.37
2020 - Street Sweeper			\$ 25,204.00		
2022 - Endloader 14					\$ 225,000.00
2022 - One Ton Dump Truck #6					\$ 45,000.00
2022 - Mini Excavator					\$ 100,000.00
Capital Equipment Subtotals	\$ -	\$ -	\$ 25,204.00	\$ -	\$ 652,925.37
Original Borrowed Amount					
Net to be carried over to following Year					
	Water	Sanitary	Storm	Ref/Rec	General
Total	\$ 937,000.00	\$ 710,000.00	\$ 418,585.00	\$ -	\$ 19,003,393.37
Original Borrowed Amount					
Net to be carried over to following Year					
	2022				
	\$21,068,978.37				

Village of Weston Capital Improvement Plan 2020 - Draft (191009)

Street Projects	2023				
	Water	Sanitary	Storm	Ref/Rec	General
2023 - Ferge and Delonay Reconstruction	\$ 290,761.00	\$ 415,432.00	\$ 254,815.00		\$ 653,858.00
2022 - Birch St (Jelinek to Com Center)	\$ 25,000.00	\$ 25,000.00	\$ 122,800.00		\$ 1,227,270.00
2022 - Northwestern Ave	\$ 556,780.00	\$ 482,060.00	\$ 118,920.00		\$ 1,132,240.00
2023 - Fuller St					
2023 - Everest Ave Reconstruction					
2023 - CTH X/Ross Ave Intersection					
2023 - Asphalt Overlays					\$ 100,000.00
Street Project Subtotals	\$ 872,541.00	\$ 922,492.00	\$ 496,535.00	\$ -	\$ 3,113,368.00
Original Borrowed Amount					
Net to be carried over to following Year					
Utility Projects	Water	Sanitary	Storm	Ref/Rec	General
2020 - Sewer and Manhole Lining - \$150,000		Fund Balance			
Annual Valve Replacements - \$100,000	Fund Balance				
Annual Hydrant Replacements - \$50,000	Fund Balance				
Utility Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Facility Projects	Water	Sanitary	Storm	Ref/Rec	General
Municipal Center					
New Municipal Center A/E Fees					
??? Public Works Garage/Shop Upgrades					
Municipal Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Public Safety Building					
Public Safety Building Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Ryan St Public Works Site					
Ryan St Public Works Site Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Aquatic Center					
Aquatic Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Parks					
2023 - Landscaping Brick Repairs					
2023 - Play Structure Upgrades - Machmueller					\$ 40,000.00
Park Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 40,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
Capital Equipment	Water	Sanitary	Storm	Ref/Rec	General
Equipment Leases Prior to 2020					
SAFER Equipment					\$ 540,740.20
2020 - Street Sweeper			\$ 25,204.00		
2023 - Truck 15 (Quadaxle Dump Truck)					\$ 180,000.00
2023 - Bucket Truck/Digger Derrick					\$ 170,000.00
2023 - Plow Truck 10					\$ 215,000.00
Capital Equipment Subtotals	\$ -	\$ -	\$ 25,204.00	\$ -	\$ 1,105,740.20
Original Borrowed Amount					
Net to be carried over to following Year					
Total	\$ 872,541.00	\$ 922,492.00	\$ 521,739.00	\$ -	\$ 4,259,108.20
Original Borrowed Amount					
Net to be carried over to following Year					
2023					
\$6,575,880.20					

Village of Weston Capital Improvermen

	2024				
	Water	Sanitary	Storm	Ref/Rec	General
Street Projects					
2023 - Fuller St			\$ 391,000.00		\$ 1,267,000.00
2023 - Everest Ave Reconstruction	\$ 288,968.00	\$ 250,677.00	\$ 205,668.00		\$ 680,363.00
2023 - CTH X/Ross Ave Intersection			\$ 125,000.00		\$ 812,500.00
2024 - Asphalt Overlays					\$ 100,000.00
Street Project Subtotals	\$ 288,968.00	\$ 250,677.00	\$ 721,668.00	\$ -	\$ 2,859,863.00
Original Borrowed Amount					
Net to be carried over to following Year					
Utility Projects					
2020 - Sewer and Manhole Lining - \$150,000		Fund Balance			
Annual Valve Replacements - \$100,000	Fund Balance				
Annual Hydrant Replacements - \$50,000	Fund Balance				
Utility Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Facility Projects					
Municipal Center					
New Municipal Center A/E Fees					
??? Public Works Garage/Shop Upgrades					
Municipal Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Public Safety Building					
????????					
Public Safety Building Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Ryan St Public Works Site					
2020 - Security Gates and Cameras					
??? - Storage Building Upgrades					
Ryan St Public Works Site Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Aquatic Center					
??????					
Aquatic Center Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Parks					
??????					
Park Project Subtotals	\$ -	\$ -	\$ -	\$ -	\$ -
Original Borrowed Amount					
Net to be carried over to following Year					
Capital Equipment					
Equipment Leases Prior to 2020					
SAFER Equipment					\$ 300,000.00
Public Works Equipment??					
Capital Equipment Subtotals	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00
Original Borrowed Amount					
Net to be carried over to following Year					
	Water	Sanitary	Storm	Ref/Rec	General
Total	\$ 288,968.00	\$ 250,677.00	\$ 721,668.00	\$ -	\$ 3,159,863.00
Original Borrowed Amount					
Net to be carried over to following Year					
2024					
\$4,421,176.00					

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 10/28/2019
Description:	Discussion and possible action on Aquatic Center daily pricing and private rental pricing.
From:	Bradley Mroczenski – Aquatic Center Manager
Question:	Should the Park and Recreation Committee recommend increasing daily prices and private rental prices to help offset raising operation costs?

Background

The Weston Aquatic Center has been operating since 2014 without raising fees for patrons visiting. We do offer many options for patrons ranging from daily entry fees, to season passes to private rentals. While our prices have stayed unchanged over the past several years, the cost of operation continues to rise. Energy prices, facility repairs/upgrades and the rise of employee wages to stay competitive in the market are rising each year.

Our current pricing for daily entry is free for under age 1, \$4 for ages 1-6, \$2 for 62+, \$2 per person for groups over 50 people and \$2 for all ages after 6 pm.

Rothschild for the most part has the same pricing, which was put into place in 2014 when we began the joint season pass system. The only differences with Rothschild pricing are that seniors are free of charge and they offer special rates on Wednesday's and Sunday's where all ages are \$2.

Wausau pools have much different pricing. Under age 1 is free with a paying caregiver, \$2 for ages 1-17, \$3 for ages 18-59 and \$2 for ages 60+. Their facilities also differ from what R/S and we offer in activities, size and patron load.

Private rentals increased dramatically this season. We went from 2 rentals of 51-75 people in 2017, to 3 rentals of 1-50 in 2018, to 8 rentals (6 of 1-50 and 2 of 50-75) in 2019. Conversely, our birthday party rentals decreased from 349 people in 2017, to 403 people in 2018, down to 293 people in 2019.

Currently, we charge \$125/hour for groups of 1-50, \$150/hour for groups of 51-75 and \$175/hour for groups 76-100 and \$1/hour per person over 100. With our current prices, we don't feel expenses for holding the rental are being covered. Taking an average of \$14/hour per employee (including fringes) times 9 staff, the expense is already \$126/hour. Other expenses such as electricity and chemicals would also figure into increasing the loss ratio.

REQUEST FOR CONSIDERATION

Attached Docs: Excel spreadsheet documenting fees and revenues

Committee Action: No previous action

Fiscal Impact: Increasing fees for youth/adult passes and group passes by \$1 could add additional revenue of \$23,500 if next years numbers mimic this seasons numbers. By raising private rental fees \$25 per hour, revenues better cover the expenses of the rental.

Recommendation: Staff recommends continuing exploring a fee increases for the Weston Aquatic Center in 2020.

Recommended Language for Official Action

I move to Recommend park staff to continue exploring fee increases for the Weston Aquatic Center in 2020.

I move to Recommend the Weston Aquatic Center not increase fees for the 2020 season.

Or, something else.

Additional action:

Current Fees Among Area Facilities

	Weston	R/S	Wausau
Ages			
0-1	Free	Free	Free
1-17	NA	NA	\$2
1-61	\$4	\$4	NA
18-59	NA	NA	\$3
60+	NA	NA	\$2
62+	\$2	Free	NA

2019 Revenue vs. 2020 Potential Fee Increase

	2019 Fee	2019 Revenue	2020 Fee Proposed	2020 Revenue	Increase in Revenue	% Change in Revenue
Youth/Adult	\$4	\$90,876.00	\$5	\$113,575.00	\$22,699.00	25%
Senior	\$2	\$2,324.00	\$2	\$2,324.00	\$0.00	0
Group	\$2	\$1,512.00	\$3	\$2,268.00	\$756.00	50%
After 6 pm	\$2	\$2,092.00	\$2	\$2,092.00	\$0.00	0
Totals		\$96,804.00		\$120,259.00	\$23,455.00	24%

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 10/28/2019
Description:	Discussion and possible action on seasonal park staff hourly wage rates.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Human Resources Committee and Board of Trustees approve increasing hourly wage rates for seasonal park staff?

Background

Over the past few years the village has struggled to recruit and retain quality applicants for seasonal park maintainers and ice rink attendants. Staff feels that due to not offering competitive pay in the current market is part of the reason for this problem. Staff feels that if we offer a higher hourly wage that it should improve in recruiting and retaining seasonal staff.

Village staff also feels that since these positions are included in the current pay matrix that they should be compensated within the ranges listed for these positions. Unfortunately, the current pay for these positions does not even meet the minimum wage rates for these positions as they are listed in the matrix.

Currently Ice Rink Attendants are compensated at \$9.79 per hour but the matrix lists them at Grade A with a minimum of \$10.25, mid-point of \$11.76 and maximum of \$14.71. Staff is proposing to increase the wage to **\$11.00 per hour**, which is \$.76 cents less than mid-point for these positions on the matrix.

Staff is also proposing to increase the hourly wage for the seasonal maintainer I positions. Currently these positions are compensated at \$10.70 per hour but the matrix lists them at Grade C with a minimum of \$12.03, mid-point of \$13.74 and maximum of \$16.50. Staff is proposing to increase the wage to **\$13.00**, which is \$.74 cents less than mid-point for these positions on the matrix.

Based on the budget history from 2016, 2017 and 2018 for these positions the current park operations budget will be able to fund these increases within the current proposed budget.

Attached Docs:	Current pay matrix.
Committee Action:	No previous review.
Fiscal Impact:	The annual fiscal impact based on budget history from 2016, 2017 and 2018 for the park seasonal maintainer positions will be approximately \$1,500 and \$275 for the ice rink attendant positions.

REQUEST FOR CONSIDERATION

Recommendation: To increase the wage rates for seasonal park staff.

Recommended Language for Official Action

I move to Recommend to the Human Resources Committee and the Board of Trustees to approve increasing the wage rates for seasonal park staff.

I move to Recommend to the Human Resources Committee and the Board of Trustees to not approve increasing the wage rates for seasonal park staff.

Or, something else.

Additional action:

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
2020 CLASSIFICATION AND COMPENSATION MATRIX
PROPOSED 10/17/2019
Adjusted 1.85% Relative to 2019

Grade	Market AVG		120% Maximum
	87.5% Minimum	Mid-Point	
T	\$ 101,192.00	\$ 115,648.00	\$ 138,777.60
	\$ 48.65	\$ 55.60	\$ 66.72
Administrator			
S	\$ 93,121.60	\$ 106,433.60	\$ 127,712.00
	\$ 44.77	\$ 51.17	\$ 61.40
R	\$ 85,716.80	\$ 97,947.20	\$ 117,520.00
	\$ 41.21	\$ 47.09	\$ 56.50
Director of Public Works			
Q	\$ 81,182.40	\$ 92,768.00	\$ 111,321.60
	\$ 39.03	\$ 44.60	\$ 53.52
P	\$ 76,668.80	\$ 87,630.40	\$ 105,164.80
	\$ 36.86	\$ 42.13	\$ 50.56
Director of Finance Director of Planning & Development			
O	\$ 72,134.40	\$ 82,451.20	\$ 98,924.80
	\$ 34.68	\$ 39.64	\$ 47.56
N	\$ 67,641.60	\$ 77,313.60	\$ 92,768.00
	\$ 32.52	\$ 37.17	\$ 44.60
Deputy Director of Public Works Director of Technology			
M	\$ 63,107.20	\$ 72,134.40	\$ 86,590.40
	\$ 30.34	\$ 34.68	\$ 41.63
Clerk/Employee Resources Manager Director of Parks & Recreation Utility Superintendent			
L	\$ 58,177.60	\$ 66,476.80	\$ 79,809.60
	\$ 27.97	\$ 31.96	\$ 38.37
Deputy Director of Finance Economic Development Coordinator Building Inspector/Building Manager			

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
2020 CLASSIFICATION AND COMPENSATION MATRIX
PROPOSED 10/17/2019
Adjusted 1.85% Relative to 2019

Grade	Market AVG		
	87.5% Minimum	Mid-Point	120% Maximum
K	\$ 54,080.00	\$ 61,817.60	\$ 74,193.60
	\$ 26.00	\$ 29.72	\$ 35.67
Fleet Foreman Street Foreman Property/Residential Inspector Public Relations & Employee Resources Assistant Utility Foreman Aquatic Center Manager			
J	\$ 49,566.40	\$ 56,638.40	\$ 67,995.20
	\$ 23.83	\$ 27.23	\$ 32.69
Utility Technician Utility Senior Operator Mechanic			
I	\$ 45,052.80	\$ 51,500.80	\$ 61,796.80
	\$ 21.66	\$ 24.76	\$ 29.71
Arborist/Forester Assistant Planner Utility Operator PW Senior Operator			
H	\$ 40,539.20	\$ 46,321.60	\$ 55,619.20
	\$ 19.49	\$ 22.27	\$ 26.74
Planning/Development Technician PW Operator Administrative Support Specialist/Deputy Clerk 3 Utility Clerk Utility Maintainer			
G	\$ 36,046.40	\$ 41,184.00	\$ 49,441.60
	\$ 17.33	\$ 19.80	\$ 23.77
PW Maintainer Administrative Support Specialist/Deputy Clerk 2 Finance Support Specialist			
F	\$ 31,532.80	\$ 36,025.60	\$ 43,222.40
	\$ 15.16	\$ 17.32	\$ 20.78
Administrative Support Specialist/Deputy Clerk 1			

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
2020 CLASSIFICATION AND COMPENSATION MATRIX
PROPOSED 10/17/2019
Adjusted 1.85% Relative to 2019

Grade	Market AVG		
	87.5% Minimum	Mid-Point	120% Maximum
E	\$ 28,974.40	\$ 33,134.40	\$ 39,728.00
	\$ 13.93	\$ 15.93	\$ 19.10
D	\$ 27,040.00	\$ 30,888.00	\$ 37,044.80
	\$ 13.00	\$ 14.85	\$ 17.81
C	\$ 25,022.40	\$ 28,579.20	\$ 34,320.00
	\$ 12.03	\$ 13.74	\$ 16.50
B	\$ 23,171.20	\$ 26,457.60	\$ 31,782.40
	\$ 11.14	\$ 12.72	\$ 15.28
A	\$ 21,320.00	\$ 24,460.80	\$ 30,596.80
	\$ 10.25	\$ 11.76	\$ 14.71

Office Assistant
Maintenance Worker/Maintainer II (Seasonal)

Maintenance Worker/Maintainer I (Seasonal)

WAC Head Lifeguard

Ice Rink Attendent
WAC Lifeguard
WAC SlideTop/Cashier

Wisconsin Minimum Wage is \$7.25/hour

**END OF
PACKET**