



**OFFICIAL MEETING PACKET OF THE
PARKS AND RECREATION COMMITTEE**

**CHAIRPERSON/TRUSTEE YEE LENG XIONG PRESIDING
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF
ADVISOR**

This regular monthly meeting of the Parks and Recreation Committee, composed of five (5) appointed members, will convene at ***Weston Municipal Center, which is located at 5500 Schofield Avenue, Weston, on MONDAY, JULY 26, 2021, at 4:30 p.m.***



**Village of Weston, Wisconsin
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Clark, Corvino, Esker, Xiong (c), Zeyghami (vc)**

Ex-Officio: **Maloney**

Staff: **Osterbrink, Falkowski**

Date/Time: **Monday, July 26, 2021, at 4:30 p.m.**

Location: **Weston Municipal Center, 5500 Schofield Avenue, Weston, WI 54476**

Agenda: **The Agenda Packet will be sent out on Thursday, July 22nd or Friday, July 23rd.**

Attendance: Parks and Recreation Committee Members please indicate if you will or will not be attending so we may determine in advance if there will be a quorum.

Questions: Shawn Osterbrink Jessica Falkowski
sosterbrink@westonwi.gov jfalkowski@westonwi.gov
(715) 359-9988 (715) 359-9988

PLEASE NOTE THE FOLLOWING INFORMATION:

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 7/20/2021 @ 3:00 p.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum be other government bodies are present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE

TO THE HONORABLE TRUSTEE YEE LENG XIONG AND FOUR (4) APPOINTED MEMBERS OF THE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on **Monday, July 26, 2021 @ 4:30 p.m.**, in the Village Board Room at the Weston Municipal Center, 5500 Schofield Avenue, Weston, WI. 54476.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting. All items listed on this agenda may be acted upon by the Park Committee.

Due to physical distancing recommendations and room size, in person attendance by the public will be limited. Meeting attendees should be prepared to wear a mask if physical distancing of 6 feet cannot be observed. Interested persons are encouraged to attend the meeting via the zoom link.

Join Zoom Meeting by Computer:

<https://zoom.us/j/5445915099>

Join Zoom Meeting by Phone:

+1 312 626 6799 US (Chicago)

Meeting ID: 5445915099

AGENDA ITEMS.

1. Meeting called to order by Chairman Xiong.
2. Roll Call by Recording Secretary: Jessica Falkowski
 - a. Clark
 - b. Corvino
 - c. Esker
 - d. Xiong (C)
 - e. Zeyghami (VC)
3. [Approval of minutes from previous meeting: April 26, 2021.](#)
4. Public Comments.



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

EDUCATIONAL PRESENTATIONS & REPORTS.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

5. [Discussion and possible action donation of bench at the Dog Park](#)
6. [Discussion and possible action award removal of Yellowbanks Restroom Facility](#)
7. [Discussion and possible action Portable Restrooms at Yellowbanks](#)
8. [Discussion and possible action Yellowbanks Well](#)
9. [Discussion and possible action Machmueller Park Vandalism](#)

FUTURE ITEMS

10. Next meeting dates:
11. Topics for future meetings:
12. Remarks from Staff.
13. Remarks from Committee Members.
14. Announcements.
15. Adjourn.

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, April 26, 2021, 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Chairman Xiong @ 4:30 P.M.
2. Roll Call by Recording Secretary: Jessica Falkowski

Member	Present
Xiong, Yee Leng (C)	YES
Arndt, Jay	YES
Clark, Katrina	NO, UNEXCUSED
Esker, Roger	YES
White, Loren (VC)	YES

Village Staff in attendance: Donner, Falkowski (Clerk), Osterbrink, Wheaton, and Wodalski.

3. Approval of minutes from previous meeting: February 24, 2020.

***M/S/P Esker/Arndt: to approve the February 24, 2020 minutes.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	-----
Esker, Roger	YES
White, Loren	YES

4. Public Comments.

None

EDUCATIONAL PRESENTATIONS & REPORTS

None

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS

5. Request to Place a Picture Post in a Village Park.

Osterbrink stated the Village received a request from Girl Scout Troop 7396 to place a picture post at Silver Creek Canoe/Kayak Launch on Highway J or Yellowbanks Park in the Village of Weston.

A picture post, identified by a name and the latitude and longitude, is a project that is part of the Digital Earth Watch (DEW) network monitored by citizens, students, and community organizations through digital photography. The goal is to document vegetation changes, erosion, and changes in the land use over time in one of the two suggested locations along the Eau Claire River. People that visit the post are encouraged to take the same nine pictures and load them on the website.

Girl Scout Troop 7396, owner of the post, is responsible for the installment and future maintenance of the post.

***M/S/P Esker/Arndt: motion to recommend to Board of Trustees for the installation and maintenance of a picture post at Silver Creek Canoe/Kayak Launch on Highway J or Yellowbanks Park location by Girl Scout Troop 7396.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	-----
Esker, Roger	YES
White, Loren	YES

6. Discussion and possible action Yellowbanks Restroom Facility.

Osterbrink informed the Committee of the eroding conditions and non-ADA compliance of the Yellowbanks Restroom Facility that was erected in 1977. Osterbrink presented three options for the Committee to consider for the replacement of the current restroom facility:

Option 1 – Replace existing facility with a running water restroom budgeted at \$175,000 in CIP.

Option 2 – Replace existing facility with a pit restroom at an estimated cost between \$50,000 – \$60,000.

Option 3 – Replace existing facility with portable restrooms at an estimated cost of \$2,000 per year.

Tear down and removal of existing facility is estimated at \$6,000.

***M/S/P White/Esker: motion to recommend to Board of Trustees to demolish current restroom facility and replace with portable restrooms until Village Board determines a permanent solution.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	-----
Esker, Roger	YES
White, Loren	YES

7. Discussion and possible action Village Memorial Policy.

Osterbrink presented a revised draft of the Village Memorial Policy that was originally created in 2018. The revised draft includes a detailed step by step process of the procedure and requirements of a Memorial donation to the Village. The policy was reviewed by the Public Works Committee March 8, 2021, with no suggested changes, and then referred to the Park and Recreation Committee for review.

***M/S/P White/Esker: motion to recommend to the Board of Trustees to approve the Memorial Policy and forward to Village Attorney for review.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	-----
Esker, Roger	YES
White, Loren	YES

8. Discussion and possible action Village Donation Policy.

Osterbrink stated staff developed a modified Donation Policy that is easier to interpret, allows staff some decision making to donate daily passes to the Aquatic Center and all other requests to either be reviewed by the Park and Recreation Committee and/or Village Board of Trustees. This policy supersedes Resolution #VW-!2-10.

Committee recommends the following change in the policy:

WHEREAS, the Village Board may appropriate public funds for the purpose of donating money or goods to various local non-profit organizations only if the appropriations are consistent with the public purpose doctrine, which requires that a municipality’s expenditure of public funds be for a public purpose. The appropriation must also pertain to a public purpose that takes place within the Village and or be from an organization based in the D.C. Everest School District;

***M/S/P Esker/Arndt: motion to recommend to the Board of Trustees to approve the Donation Policy with the stated change.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	----
Esker, Roger	YES
White, Loren	YES

9. Discussion and possible action Proposed Preliminary Plat for Hinner Springs Subdivision

Osterbrink stated that MTS has submitted a preliminary plan for a proposed subdivision on behalf of Health Tappe, Denyon Homes, between Birchwood Highlands and Windemere Oaks Subdivision. This preliminary plat is presented to the Parks and Recreation Committee to review park and recreation plans and needs as per Chapter 74 in the Zoning and Planning Code.

Staff and Committee discussed the proposed options of placing a board walk between Lots 40 and 41 and a gravel access path from those lots to the multiuse path on Camp Phillips

Road for residents and Sanitary equipment to maintain manholes along Lot 1. A detention pond is also proposed in Lot1.

Staff and Committee discussed the option of collecting Parkland Dedication Fees instead of accepting land, Lot 1, from the Developer.

***M/S/P White/Esker: motion to recommend to the Planning Commission to accept Parkland Dedication Fees from the development of the Hinner Springs Subdivision.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	-----
Esker, Roger	YES
White, Loren	YES

FUTURE ITEMS

10. Meeting date(s) for 2020: All at 4:30 p.m.

a. May 24, 2021

11. Topics for future meetings.

a. Aquatic Center Update

b. Landscape Minimization and Irrigation Abandonment Plan

12. Remarks from Staff

Osterbrink stated that contractors are working on resurfacing the pool but are hindered by the cold and wet weather. There was a water leak from a corroded water line valve in ceiling of the Aquatic Center. K-Tech came and found the leak and setup fans and dehumidifiers, PGA made the repair and now waiting for a contractor to repair the drywall.

Osterbrink stated that a candidate was chosen and pending review from the Administrator an offer of employment will be sent.

13. Remarks from Committee Members.

None

14. Announcements.

15. Adjournment.

***M/S/P Esker/Arndt: motion to adjourn the meeting at 5:46 p.m.**

Yes Vote: 4 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	YES
Arndt, Jay	YES
Clark, Katrina	----
Esker, Roger	YES
Ziegler, Jon	YES

Jessica Falkowski, Recording Secretary

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 7/26/2021
Description:	Request to Donate a Bench at the Dog Park
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve the placement of a memorial bench at the Weston Dog Park?

Background

The Village received a request from a Nate Sheff who with his brother would like to donate a bench to the Dog Park in his parent's names for their 40th anniversary and in memory of their Australian Shepherd Jack who passed away this year. Their parents Jerry and Kathy were daily visitors to the Dog Park since 2006, until recently when their Australian Shepherd Jack passed away. Nate wrote up a little information regarding his parents, their dog, and the significance of the park to them, which is below.

Kathy and Jerry Sheff moved to Wausau in 2006, and started walking their new puppy, Jack, at the Weston dog park that year. They walked him there nearly every day until Jack got too old. With Jack's passing this year and our parents celebrating their 40th wedding anniversary, my brother, Jake Sheff, and I want to do something special for them. Since the Weston dog park and its community have been so special to the Sheffs, we wish to donate the funds for a pine bench at the dog park. The plan would be for the bench to have a plaque, reading:

"In memory of Jack

Beloved dog of Jerry and Kathy Sheff

2006-2021"

Attached Docs:	Cost estimate for the bench, materials and installation.
Committee Action:	No previous review.

REQUEST FOR CONSIDERATION

Fiscal Impact: **None. All costs to be covered by Nate and Jake Sheff.**

Recommendation: **Recommend approval to accept the donation of a bench at the Weston Dog Park.**

Recommended Language for Official Action

Recommend approval of the installation of a Memorial Bench at the Dog Park,

Or

Recommend not approving the installation of a Memorial Bench at the Dog Park,

Or

Something else.

Additional action:



July 23, 2021

Re: Estimate to build and install donated bench at Weston Dog Park

Quote from Pilot Rock for bench frame kit. Quote attached for reference.

Qty.	Description	Unit Price	Total
1	Frame Kit	\$165.00	\$165.00
1	Shipping	\$36.00	\$36.00
Total Pilot Rock			\$201.00

Pick up and purchase lumber and concrete from Menards, assemble and install bench and memorial plaque. Materials, equipment & labor. Estimate provided below.

Qty.	Description	Unit Price	Total
3	Treated 2" x 4" - 12'	\$13.57	\$40.71
4	Quick Crete	\$4.17	\$16.68
	Truck #6 w/operator	\$74.40 hr.	\$148.80
2	Labor	\$60.00 hr.	\$120.00

Memorial Plaque to be provided by Nate and Jack Sheff.

Plaque installed by staff.

Total for purchase and installation	\$527.19
10% for future maintenance	\$52.72
Grand Total	\$579.91

Please contact Shawn Osterbrink at (715)359-9988 with questions regarding this estimate.

Thank you,

Shawn Osterbrink

Review items in your cart

CART: 198943EM-2

ESTIMATED QUOTE AMOUNT: \$201.00

ITEMS: 1

Pilot Rock
RJ Thomas Mfg. Co.

PO Box 946

Cherokee, IA 51012-0946

customerservice@rjthomas.com

Fax: 712-225-5796

Phone: 1-800-762-5002

Billing Information

Organization Type - Government: City

Organization Name - Village of Weston

First Name - Shawn

Last Name - Osterbrink

Address - 5500 Schofield Avenue

Address (continued) -

City - Weston

State/Province - WI

Zip/Postal Code - 54476

Country - United States

Phone - 715-359-9988

Email Address - sosterbrink@westonwi.gov

Shipping Information

Ship-To Organization Name - Village of Weston

Ship-To First Name - Shawn

Ship-To Last Name - Osterbrink

Ship-To Address - 5500 Schofield Avenue

Ship-To Address (continued) -

Ship-To City - Weston

Ship-To State/Province - WI

Ship-To Zip/Postal Code - 54476

Ship-To Country - United States

Ship-To Phone - 715-359-9988

Ship-To Email Address - sosterbrink@westonwi.gov

Will the ship-to destination require residential/limited access delivery? -

No

Do you require liftgate (unloading) service for freight shipments at the destination? -

No

Promo Code -

RFQ Notes

Notes -

RJ Thomas Mfg. Jul 22 2021 3:53PM:

Delivery: will ship within (30) days After Receiving Order (ARO) by FedEx Ground/Home. NOTE: Our estimated delivery time is subject to delays due to the current supply chain challenges.

Configurable Items

Type / Model #

Item Price

Qty

Total

Type / Model #	Item Price	Qty	Total
Frame Only Kit For Channel Park Bench - CXB Series	\$165.00	1	\$165.00
CXB::SCXB-G-6FR <ul style="list-style-type: none"> • BENCH Stationary/Embedded Post (\$0.00) • Hot Dip Galvanized Steel (\$0.00) • Frame Kit - 6 ft. (\$165.00) 			

Estimated Quote Amount:	\$201.00
Number of Items:	1
Total Items Cost:	\$165.00
Tax:	\$0.00
Shipping:	\$36.00
Final Cost:	\$201.00

Purchase Orders and Payments:

R.J. Thomas Mfg. Co. Inc.
 PO Box 946
 Cherokee, IA 51012-0946

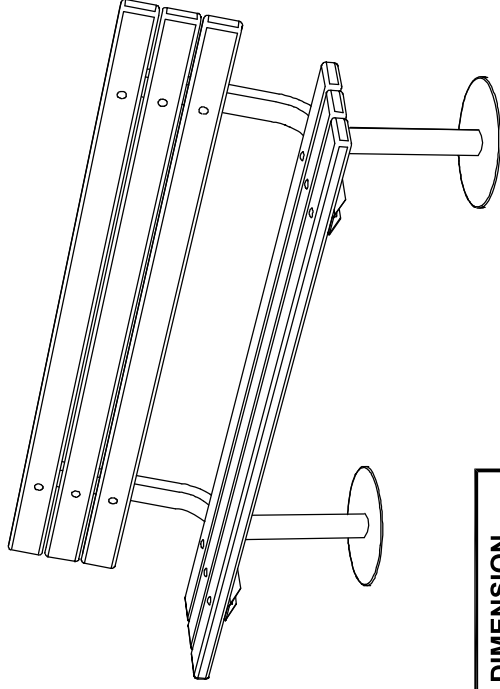
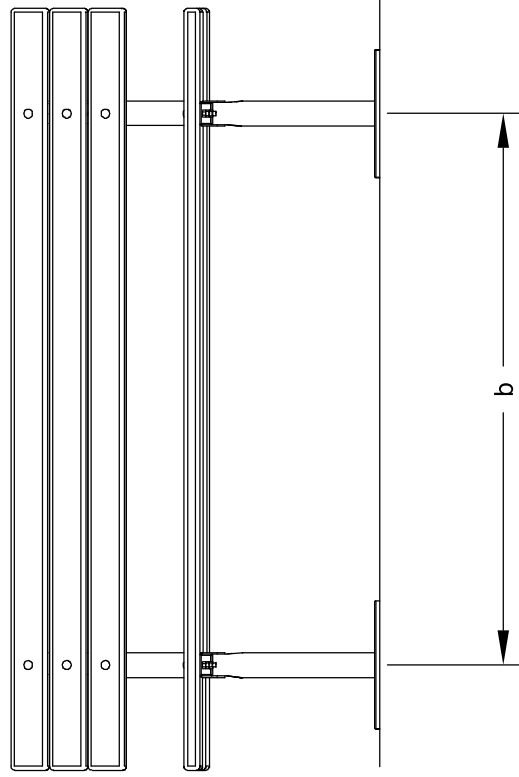
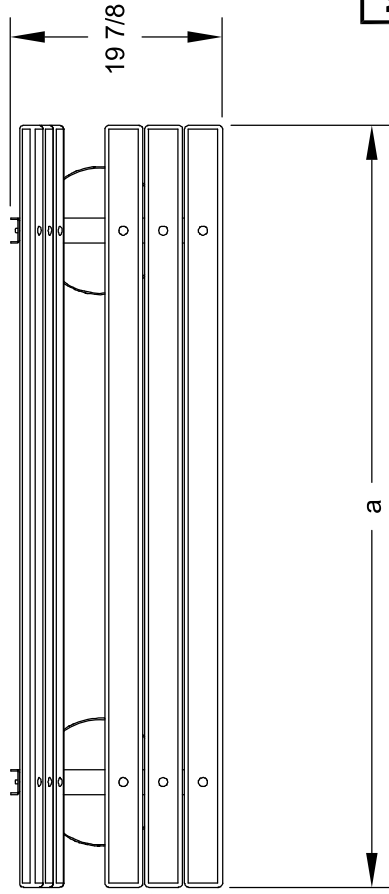
800-762-5002
 Mon - Fri: **8am - 5pm CT**

Physical/Shipment Address:

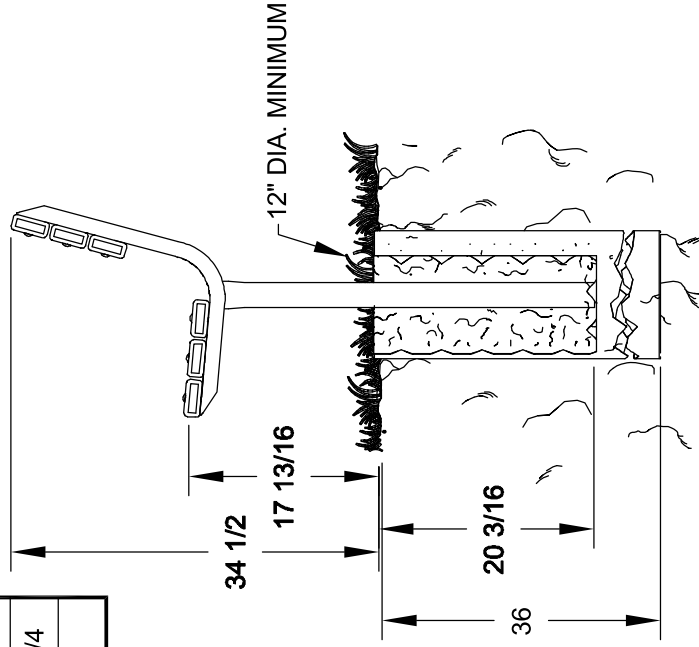
R.J. Thomas Mfg. Co. Inc.
 5648 U.S. Hwy 59
 Cherokee, IA 51012

Pilot Rock®
 RJ Thomas Mfg. Co.

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MODEL NUMBER	DIMENSION	
	a	b
SCXB-4	47-1/2	36
SCXB-6	71-1/2	51-3/4
SCXB-8	95-1/2	70



NOTE:
LOCAL SOIL
CONDITIONS
MAY REQUIRE
A LARGER
FOOTING
(CHECK LOCAL
CODES)

ALL DIMENSIONS IN INCHES

RJ Thomas Mfg. Co., Inc.
P.O. Box 946 • Cherokee, IA 51012-0946

DRAWN BY
WWM

TITLE MODEL SCXB EXTRA HEAVY DUTY 4, 6, AND 8 FOOT EMBEDDED MOUNT BENCH
WITH 2" X 4" LUMBER SLATS

DATE 9-03-08

DWG. NO.

AI-1627

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 7/26/2021
Description:	Proposal to Tear Down Yellowbanks Restroom Facility
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve awarding the contract to remove the Yellowbanks Restroom Facility?

Background

Back on April 26th, 2021, the Park and Recreation Committee recommended removal of the existing restroom facility and to use portable restrooms at this park. The Village Board then approved the recommendation of the Park and Recreation Committee at their May 17, 2021 meeting.

The Village contacted two contractors for quotes to tear down, dispose of the materials and restore the area.

Attached Docs:	Quote from Tito Excavating and Matzke Excavating
Committee Action:	No previous review.
Fiscal Impact:	\$4,025.00 - \$6,800.00
Recommendation:	Recommend awarding the contract to Tito Excavating to tear down, dispose of the materials and restore the area.

Recommended Language for Official Action

Recommend awarding the contract to Tito Excavating in the amount of \$4,025.00 to tear down, dispose of the materials and restore the Yellowbanks restroom site,

Or

Recommend awarding the contract to Matzke Excavating in the amount of \$6,800 .00 to tear down, dispose of the materials and restore the Yellowbanks restroom site,

Or

REQUEST FOR CONSIDERATION

Recommend not awarding a contract to tear down, dispose of the materials and restore the Yellobanks restroom site,

Or

Something else.

Additional action:

From: [Kevin Matzke](#)
To: [Shawn Osterbrink](#)
Subject: Re: Demolition and removal of pit toilet restroom
Date: Monday, May 24, 2021 11:39:46 AM

\$6800 dollars. I'll need to get the excavator with the wrecking ball in there to break it up. I'll put topsoil in and seed my way back out. I've got you pumping it and taking care of any Weston permits. I can't seem to get anywhere with the county as far as other permits go but I'll keep trying. Thank you. Kevin

On Fri, May 21, 2021 at 9:24 AM Shawn Osterbrink <sosterbrink@westonwi.gov> wrote:

I found the materials list for the construction and they have 7 yards of concrete on the list for cast in place vault wall, 170 lbs. of rebar and two rolls of wire mesh so you are correct pretty much overbuilt.

Sincerely,

Shawn Osterbrink,

Director of Parks, Recreation and Forestry

Village of Weston, Wisconsin

[5500 Schofield Avenue, Weston, WI. 54476](#)

[Office: 715-359-9988](#)

Email: sosterbrink@westonwi.gov | Website: www.westonwi.gov

Questions regarding Parks, Recreation & Forestry in the Village? Email the Parks team at parks@westonwi.gov

As a local governmental entity, the Village of Weston is subject to Wisconsin statutes relating to open records. Any e-mail received by anyone at the Village of Weston, as well as, any e-mail sent by someone from the Village of Weston, are subject to these laws. Unless otherwise exempted from the Open Records law, senders and receivers of Village e-mail should presume that any e-mail is subject to release upon request.

TITO, INC.

Daniel "Tito" Babl, Excavating Contractor
Phone (715) 355-6841
Fax (715) 355-8513

480 Western Rd.
Schofield, Wisconsin 54476

22 July 2021

Shawn Osterbrink
Director of Parks, Recreation and Forestry
Village of Weston
5500 Schofield Ave.
Weston, WI 54476

RE: Yellowbanks Park Pit Restroom Demolition and Disposal

Shawn,

The following is an estimate for the Demolition and Disposal of the Pit Restroom at Yellowbanks Park in Weston, WI. The estimate includes the following items of work:

1. Building Demolition and Disposal at Marathon Co. Landfill includes tipping fee.
2. Concrete block, slabs and pit removal and disposal for recycling.
3. Backfill pit excavation with clean sand fill.
4. Topsoil and restore the area.

Estimated cost.....\$4,025.00

Does not include the cost of pumping the pit prior to demolition.

Does not include the cost of permits for demolition.

Does not include the cost of pre-demolition inspection.

If you have any questions, feel free to call me at 715-551-2225.

Sincerely,

Tito, Inc.
Jeff A. Babl

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 7/26/2021
Description:	Placement of portable restrooms at Yellowbanks Park.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve awarding the contract to place portable restrooms at Yellowbanks Park?

Background

Back on April 26th, 2021, the Park and Recreation Committee recommended removal of the existing restroom facility and to use portable restrooms at this park. The Village Board then approved the recommendation of the Park and Recreation Committee at their May 17, 2021 meeting.

The Village contacted three different suppliers of portable restrooms in the area. We contacted Green Valley Septic, Todd's Roll Offs and Silver Creek Services. We requested quotes for monthly rentals with weekly service to the units from May through October. Unfortunately, after multiple attempts to connect with these suppliers we only heard back from one.

Previously, when this item was reviewed, we estimated the cost would be around \$200.00 per month per handi-cap accessible unit. For a total of \$400.00 per month for two units and approximately \$2,400.00 per year.

The quote from Green Valley is \$400.00 per month per handi-cap unit, which is \$800.00 per month for a cost of \$4,800.00 per year from May through October.

Another option would be to provide just one handi-cap unit and one standard unit. The monthly cost for a standard unit is \$135.00 per month. Monthly cost with this option would be \$535.00 with an annual cost of \$3,210.00.

Attached Docs:	Quote from Green Valley Septic.
Committee Action:	No previous review.
Fiscal Impact:	\$3,210.00 - \$4,800.00
Recommendation:	None.

REQUEST FOR CONSIDERATION

Recommended Language for Official Action

Recommend awarding the contract to Green Valley Septic for two handi-cap accessible units at a cost of \$800.00 per month and \$4,800.00 annually,

Or

Recommend awarding the contract to Green Valley Septic for one handi-cap and one standard unit at a cost of \$535.00 per month and \$3,210.00 annually,

Or

Recommend not awarding the contract to Green Valley Septic,

Or

Something else.

Additional action:

From: [Green Valley Septic](#)
To: [Shawn Osterbrink](#)
Subject: RE: Conact from GreenValleySeptic.com:Village of Weston, Shawn Osterbrink
Date: Thursday, May 20, 2021 4:00:10 PM

Good Afternoon!

Our monthly charge is \$400 for each for the handicap units. If this is something you are interested in we would have to confirm availability.

Just let us know!

Thank you!
Green Valley Septic

Sent from [Mail](#) for Windows 10

From: sosterbrink@westonwi.gov
Sent: Wednesday, May 19, 2021 1:29 PM
To: greenvalleyseptic@gmail.com
Subject: Conact from GreenValleySeptic.com:Village of Weston, Shawn Osterbrink

Name of person that sent the message: Village of Weston, Shawn Osterbrink

Email Address To Respond To: sosterbrink@westonwi.gov

Message Entered: Hello,

The Village is looking to place two handi-cap accessible restrooms at Yellowbanks Park, 3903 Northwestern. Our board has requested that we get the monthly cost for these restrooms before we proceed. We currently have a few other standard restrooms with you we just don't know the cost for the handi-cap accessible ones.

PH: 715-359-9988

Thanks,
Shawn

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 7/26/2021
Description:	Yellowbanks Park Well
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve abandoning the private well at Yellowbanks Park?

Background

Early this spring staff chlorinated and assembled the Yellowbanks well as we typically do each year. Unfortunately, after chlorinating the well we ran into issues with the well pump not wanting to run. We had Scott Tatro look at it and he stated both the pressure switch and control box were bad and needed to be changed out. The cost was around \$100.00 for the parts plus the labor to fix the well. Also, during our inspection we noticed that the well casing is so deteriorated that it will need replacement soon. Due to these issues, the annual expenses, water quality and limited use of the well staff feels that we should not continue operation of this well. Staff is proposing that the well be abandoned.

Attached Docs:	None.
Committee Action:	No previous review.
Fiscal Impact:	The fiscal impact of abandoning the well will be brought back if moving forward with this project is approved.
Recommendation:	None.

Recommended Language for Official Action

Recommend abandoning the Yellowbanks well,

Or

Recommend not abandoning the Yellowbanks well,

Or

Something else.

Additional action:

REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 7/26/2021
Description:	Machmueller Park Vandalism
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve looking at Programmable Electric Locks for Machmueller Park?

Background

Since last fall we have experienced a significant amount of vandalism at Machmueller Park. In just the last week we had someone start a fire in the sink and flip over all the picnic tables underneath the shelter. Last year we had people flipping over the bleachers every couple of days and they damaged four sets of bleachers, they also ripped shingles off the shelter roof and damaged the electrical boxes. This spring we had all paper towel and soap dispensers ripped off in the restrooms. We installed new ones and they were ripped off again in less than a week. Since the middle of May there has been no soap dispensers or paper towel dispensers in these restrooms. We shared our experience with the City of Schofield Public Works Director, and he stated that they installed programmable locks on their restroom facilities, and it has seemed to limit the amount of vandalism that occurs. They currently just have theirs automatically lock when the parks close each night. We would like to find out how programmable they are and if we could set multiple times for them to unlock and lock each week.

Staff would like to investigate how much it would cost to install programmable locks at Machmueller Park. This Park should be one of the most viable to install these locks at as the restroom here is one of the few that already has electricity in it.

One of the other options would be to only open the restrooms when there are groups that have reserved the shelter. This would limit the unsupervised use of the facility as most of it occurs during the day. Unfortunately, with this option the facility would not be available for users every day or for D.C. Everest Youth Baseball Monday through Thursday evenings.

Attached Docs:	None.
Committee Action:	No previous review.

REQUEST FOR CONSIDERATION

Fiscal Impact: **The fiscal impact of installing this type of lock will be brought back if moving forward with this project is approved.**

Recommendation: **None.**

Recommended Language for Official Action

Recommend investigating the installation of programmable locks at Machmueller Park,

Or

Recommend not investigating the installation of programmable locks at Machmueller Park,

Or

Recommend only unlocking the Machmueller Park restrooms for groups that have it reserved,

Or

Something else.

Additional action:

**END OF
PACKET**