



**OFFICIAL MEETING PACKET OF THE
PARKS AND RECREATION COMMITTEE**

**CHAIRPERSON/TRUSTEE YEE LENG XIONG PRESIDING
DIRECTOR OF PARKS AND RECREATION SHAWN OSTERBRINK; STAFF
ADVISOR**

This regular monthly meeting of the Parks and Recreation Committee, during the 21st legislative session of the elected Board of Trustees, composed of four (4) appointed members, will convene at ***Weston Municipal Center, which is located at 5500 Schofield Avenue, Weston***, on **MONDAY, MARCH 25, 2019, at 4:30 p.m.**



**Village of Weston, Wisconsin
ATTENTION – NOTICE OF PUBLIC MEETING**

Meeting: **PARK AND RECREATION COMMITTEE**

Members: **Xiong (c), Sparks, Clark, Esker**

Ex-Officio: **Ermeling**

Staff: **Osterbrink, Falkowski, Mroczenski**

Date/Time: **Monday, March 25, 2019, at 4:30 p.m.**

Location: **Weston Municipal Center, 5500 Schofield Avenue, Weston, WI 54476**

Agenda: **The agenda packet will be sent out on Thursday, March 21st.**

Attendance: Parks and Recreation Committee Members and Department Directors, please indicate if you will, or will not, be attending so we may determine in advance if there will be a quorum.

Questions: **Shawn Osterbrink** **Jessica Falkowski**
sosterbrink@westonwi.gov jfalkowski@westonwi.gov
(715) 359-9988 **(715) 359-9988**

PLEASE NOTE THE FOLLOWING INFORMATION:

This notice was posted at the Municipal Center, and on the Village's website at www.westonwi.gov, and was emailed to local media outlets (Print, TV, and Radio) on 3/19/2018 @ 3:00 p.m. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.

A quorum of members from other Village governmental bodies (boards, commissions, and committees) may attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting.

Any person who has a qualifying disability, as defined by the Americans with Disabilities Act, requiring that meeting or material to be in an accessible location or format, must contact the Weston Municipal Center at 715-359-6114, so any necessary arrangements can be made to accommodate each request.



**VILLAGE OF WESTON, WISCONSIN
OFFICIAL MEETING AGENDA OF THE PARKS AND RECREATION COMMITTEE**

TO THE HONORABLE TRUSTEE YEE LENG XIONG AND THREE (3) APPOINTED MEMBERS OF THE COMMITTEE: The following items were listed on the agenda in the Village Clerk's Office, in accordance with Chapter 2 of the Village's Municipal Code and will be ready for your consideration at the regular meeting of the Parks and Recreation Committee on Monday, March 25, 2019 @ 4:30 p.m., in the Village Board Room at the Weston Municipal Center, 5500 Schofield Avenue, Weston, WI. 54476.

<p>A quorum of members from other Village governmental bodies (boards, commissions, and committees) may/might attend the above-noticed meeting to gather information. Should a quorum of other government bodies be present, this would constitute a meeting pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553,494 N.W.2d 408 (1993). No official actions other than those of the Parks and Recreation Committee shall take place. Wisconsin State Statutes require all agendas for Committee, Commission, or Board meetings be posted in final form, 24 hours prior to the meeting. Any posted agenda is subject to change up until 24 hours prior to the date and time of the meeting.</p>

AGENDA ITEMS.

1. Meeting called to order by Chairman Xiong.
2. Roll Call by Recording Secretary: Jessica Falkowski
 - a. Xiong
 - b. Sparks
 - c. Esker
 - d. Clark
3. [Approval of minutes from previous meeting: January 28, 2019.](#)
4. Public Comments.

EDUCATIONAL PRESENTATIONS & REPORTS.

5. Sports Complex Feasibility Study Update
6. [Marathon County Comprehensive Outdoor Recreation Plan](#)
7. [Fitness Classes in Village Parks](#)

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

8. [Arbor Day Proclamation](#)
9. [Bike and Walk Week Proclamation](#)
10. [Purchase of Spreader/Sprayer](#)
11. [Purchase of Zero Turn Mower](#)
12. [Room Tax Funds](#)

FUTURE ITEMS

13. Meeting date(s) for 2019: **All at 4:30 p.m.**
 - a. **April 22nd, 2019**
 - b. **May 27th, 2019**
14. Topics for future meetings:
 - a. **Nuisance Ordinance**

- b. Noxious Weed Ordinance**
- c. Tree Ordinance**
- d. Urban Forestry Management Plan**
- 15.** Remarks from Staff.
- 16.** Remarks from Committee Members.
- 17.** Announcements.
- 18.** Adjourn by 5:50 p.m.

Village of Weston, Wisconsin
MEETING MINUTES OF THE PARK & RECREATION COMMITTEE MEETING
Monday, January 28, 2019, 4:30 p.m.

AGENDA ITEMS

1. Meeting called to order by Chairman Xiong @ 4:30 P.M.
2. Roll Call by Recording Secretary: Jessica Falkowski

Member	Present
Xiong, Yee Leng	YES
Clark, Katrina	NO
Esker, Roger	YES
Sparks, Wally	YES

Village Staff in attendance: Osterbrink, Falkowski (Clerk), Hodell, Wehner, Wodalski and Donner. Loren White and Hooshang Zeyghami in audience.

3. Approval of minutes from previous meeting: **November 26, 2018.**

***M/S/P Esker/Sparks: to approve the November 26, 2018 minutes.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Clark, Katrina	----
Esker, Roger	YES
Sparks, Wally	YES

4. **Public Comments.**

- a. Cassandra Ambrosius asked for consideration of placing a memorial monument at Kennedy Park. The monument represents the four victims of the March 22nd, 2017 shooting. The monument is a four-sided pillar, one side for each victim and a reflective emerald glass eternal flame on top. Twenty-five thousand dollars has been raised for the monument and a June 2019 installation date is anticipated.
- b. Andrea Ingvalson, President of the Greater Wausau Area Pickleball (GWAP), stated they have over 200 active members. Marathon County built 3 pickleball courts that sustain 12 players at a time. GWAP currently has 30-40 players at any given time wanting to play. GWAP is looking to partner with a municipality to build 10-12 pickleball courts. This would allow enough courts to sustain the number of players locally, host tournaments, clinics and Badger State games.

Osterbrink explained the Committee previously discussed the possibility of installing pickleball courts at one of the Village parks and even included 5 pickleball courts in the Kellyland Park Master Plan draft. Average costs for an 8-court complex is between \$110,000-\$150,000, this does not include lighting.

- c. Don Kuss is a member of GWAP and is in charge of fundraising. GWAP is interested in possibly partnering with the village to build pickleball courts and fundraise to help offset costs.

Mark Strehlow, an active member of GWAP, explained the need for more pickleball courts because of the current number of people playing and the growing interest. Strehlow mentioned that people will travel to play in tournaments which, impacts the economy by staying at hotels, shopping, and eating at restaurants.

Xiong asked how much the organization is willing to fund to offset the costs of building pickleball courts. Strehlow explains that GWAP is in the beginning stages of planning. GWAP is contacting surrounding communities that would be willing to partner with the organization, have space to build the courts, and then work on details of fundraising and expenses.

Zeyghami stated that pickleball is a growing sport throughout the country and not just in our area. Strehlow mentioned that if a 10-12 court complex is built then a state tournament could be held along with a few smaller tournaments and clinics.

Osterbrink asked if they were considering lights for the courts. Ingvalson said yes, but not in the first phase. Osterbrink mentioned that lighting and parking are factors to consider for location of the courts within the Village.

- d. Lucas Chariton, Concession Manager for D.C.Everest Youth Baseball (DCEYB) stated that their group is looking to offer sponsorship opportunities to local businesses/families to help support the league. In exchange for their contributions they will get either a banner hung on a ball diamond fence with their name or business on it or on a donor board on the concession stand at Kennedy Park. The donations will help ease some of the financial burden to the Village of Weston and families of the players. Banner sizes being considered are 3'x8' or 4'x8'.

EDUCATIONAL PRESENTATIONS & REPORTS

5. Sports Complex Feasibility Study Update

Osterbrink received an update from Victus stating they are on schedule to complete a draft of the feasibility study by the end of February. Committee members and staff discussed having Victus contact the pickleball group to discuss and see if it would make sense to add pickleball courts to the either of the proposed complexes.

6. Vacant Committee Position

Osterbrink stated the village has received a few applicants for the vacant committee position but Village President, Ermeling, suggested to wait until after the April election and have the new president appoint a new committee member.

7. Fitness Classes in Village Parks

Osterbrink was approached by an individual wanting to host 50-minute fitness classes once or twice a week at a Village Park. The individual would be charging a fee to the participants. The Committee would like Osterbrink to present this to the Village Attorney to consider the legal aspect on behalf of the Village.

POLICY ISSUES – DISCUSSIONS/RECOMMENDATIONS.

8. Placement of Memorial at Kennedy Park

Osterbrink informed the Committee that the Village will be taking on the expense of insuring the memorial and any future maintenance costs. Committee and staff discussed the placement of the monument to be a safe distance from the intersection of Alderson St and Jelinek Ave but in the lighted area.

***M/S/P Sparks/Esler: to recommend approval to install the memorial honoring the victims of the March 22, 2017 at Kennedy Park.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Clark, Katrina	----
Esler, Roger	YES
Sparks, Wally	YES

9. Pickleball Court Requests

Committee and staff continued the discussion on the concerns of lighting and location of building pickleball courts. Committee members would like the pickleball court request to be presented to Victus and would like more information overall before taking any action.

***M/S/P Esker/Sparks: motion to table request of building pickleball courts within the Village until more information is provided.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Clark, Katrina	-----
Esker, Roger	YES
Sparks, Wally	YES

10. Placement of Sponsorship Signs on Fences of Baseball Fields – D.C.Everest Youth Baseball

Osterbrink added that DCEYB has been a huge asset to improving the village baseball facilities by helping with the following expenses: fencing, irrigation, and field reconstruction at Kennedy Park. Wehner verified that the Village does have a permit to allow DCEYB to display sponsorship banners.

***M/S/P Sparks/Esker: to recommend to the Planning Commission to approve D.C.Everest Youth Baseball to place sponsorship advertising signs on fences of Village baseball fields**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

Member	Vote
Xiong, Yee Leng	YES
Clark, Katrina	-----
Esker, Roger	YES
Sparks, Wally	YES

11. CIP Prioritization

Staff discussed the Capital Improvement Plan for the Parks, Recreation & Forestry Department for 2019/2020. The CIP includes projects within the Parks, equipment replacements, Aquatic Center facility needs, and playground equipment. Donner and the committee advised staff to evaluate and prioritize items and present at the February meeting.

***M/S/P Esker/Sparks: deferred motion to approve CIP Budget items to February meeting.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	YES
Clark, Katrina	-----
Esker, Roger	YES
Sparks, Wally	YES

FUTURE ITEMS

12. Meeting date(s) for 2019: All at 4:30 p.m.

- a. February 25th
- b. March 25th
- c. April 22nd
- d. May 27th

13. Topics for future meetings.

- a. Nuisance Ordinance
- b. Noxious Weed Ordinance
- c. Tree Ordinance
- d. Urban Forestry Management Plan
- e. Feasibility Study Update

14. Remarks from Staff

Osterbrink informed the Committee that ice rinks opened at Kennedy Park on January 11th. Staff invested little time to prep the rinks due to all the rain we received.

15. Remarks from Committee Members.

Xiong would like to thank staff for snow removal.

16. Announcements.

17. Adjournment.

***M/S/P Esker/Sparks: motion to adjourn the meeting at 5:48 p.m.**

Yes Vote: 3 No Vote: 0 Abstain: 0 Not Voting: 1 Result: PASS

<u>Member</u>	<u>Vote</u>
Xiong, Yee Leng	YES
Clark, Katrina	-----
Esker, Roger	YES
Sparks, Wally	YES

Jessica Falkowski, Recording Secretary

DRAFT



Wausau & Marathon County
**Parks, Recreation
& Forestry**

PLAN FOR PLAY

WE NEED YOUR INPUT!

Please take our Parks & Recreation Survey

The Marathon County Parks, Recreation & Forestry Department is conducting a survey of park and recreational facilities as part of our update to the County's Comprehensive Outdoor Recreation Plan. As a member of the community we invite you to take the online survey using the link below or by scanning the QR code with your mobile device.

www.surveymonkey.com/r/MarathonCountyParksSurvey

A link to the survey is also available through the Department's website. **The survey will be available through April 14, 2019.**

Online responses are preferred; however, hard copies of the survey are also available at the County Parks Department, 212 River Drive, Suite 2, Wausau. Please return completed surveys to the same location by April 14, 2019. For more information contact Jamie Polley, Marathon County Parks, Recreation & Forestry Director, Jamie.polley@co.marathon.wi.us, 715-261-1550.

Please save the date! The Parks Department is holding a "Plan to Play" public involvement meeting on Tuesday April 30th at 6:00 PM at the Marathon County Public Library – Wausau Headquarters (300 N. First St.) in the Community Room. The purpose of the meeting is to review the results of the community survey and obtain additional feedback on desired park and recreation improvements within the County's park system. Note this meeting is not sponsored by the Marathon County Public Library. Check the Department's Announcement website for official meeting confirmation.

Thank you!



From: [Matt E. Yde](#)
To: [Shawn Osterbrink](#)
Cc: [Keith Donner](#); [Lani Kukulka](#)
Subject: RE: Question about utilizing a village park
Date: Tuesday, February 19, 2019 3:28:56 PM

Hi Shawn:

The Village should be immune from any liability pursuant to the Recreational Immunity Statute (Wis. Stats. sec. 895.52) as long as we do not charge an admission fee for spectators, as long as the activity is not organized as a team sport activity that is sponsored by the Village, and as long as the death or injury is not caused by a malicious act or by a malicious failure to warn against an unsafe condition of which an officer, employee or agent of the Village knew.

Under sec. 895.52(2), the owner of the property (Village in this case) owes no duty to any person who enters the property to engage in a recreational activity, no duty to keep the property safe for recreational activities, no duty to inspect the property except as provided in Wis. Stats. sec. 23.115(2) (relating to inspecting twice a year for trail signs by the Wis. Dept. of Natural Resources) and no duty to give a warning of an unsafe condition, use or activity on the property. There are several exceptions to property owned by the Village set forth in sub sec. (4). The Village is not immune from liability if injury or death occurs on its property at an event for which the Village charges a fee for spectators. The Village is also not immune from injuries or death caused by the Village's malicious act or malicious failure to warn against an unsafe condition of which an officer, employee or agent of the Village knew, which occurs on property designated by the Village for recreational activities. An act or failure to warn is "malicious" if it results from hatred, ill will, or a desire for revenge or is inflicted under circumstances where insult or injury is intended. [Milton v. Washburn County \(App. 2011\) 797 N.W.2d 924, 332 Wis.2d 319](#), review denied [803 N.W.2d 850, 335 Wis.2d 148](#). An example for such a condition would be failure to warn or fence off the edge of a cliff or fence off or seal a well opening. Another example would be if a vandal spread nails in an area of lawn in a park that was discovered by an employee of the Village and the area was not cordoned off or warning signs posted until the area could be cleared of the dangerous items. However, in such an instance, the Village would not have a duty to inspect the area in the first instance, but has a duty only once the danger is known.

The proposed activity generally described as an outdoor exercise class is specifically mentioned as a recreational activity in sec. (1)(g) which states "Recreational Activity" means any outdoor activity undertaken for the purpose of **exercise**, relaxation or pleasure, including.....". It should be noted that specifically excluded from the definition of recreational activity is any organized team sport activity sponsored by the Village on its park property. However, from the description of the proposed activity, it does not appear to be a team sport activity and further, is not sponsored by the Village.

Since the exercise class organizer is not reserving any particular location for these classes, I do not believe that we should require any paperwork from her. I think we should make it clear to her that she can use the park space in the same way as any other resident and that all of her marketing material should specifically say that the class is not a Village of Weston sponsored class or event.

Although the Village has immunity as described above, the same is not true of the exercise class organizer or her employees. As a result, it would be wise for the organizer to talk to her attorney about creating a participant liability waiver form for all participants to sign and her insurance agent to make sure she has sufficient liability coverage.

Matt

Matthew E. Yde

Yde Law Firm, S.C.

305 S. 18th Ave., Suite 210

Wausau, WI 54401

715-845-7800

www.ydelawfirm.com

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VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 3/25/2019
Description:	Arbor Day Proclamation (P-19-001)
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve Proclamation P-19-001 designating April 26th, 2019 as Arbor Day in the Village of Weston?

Background

The Village has celebrated Arbor Day for several years by holding and observance and planting trees. Besides the benefits of planting trees, the Arbor Day observance is also a requirement of the Village’s designation as a Tree City.

Attached Docs:	Proclamation P-19-001
Committee Action:	No prior review.
Fiscal Impact:	N/A
Recommendation:	Staff recommends approval.

Recommended Language for Official Action

I move to Recommend to the Board of Trustees to approve Proclamation P-19-001 designating April 26, 2019 as Arbor Day in the Village of Weston.

I move to Recommend to the Board of Trustees to not approve Proclamation P-19-001.

Or, something else.

Additional action:



Arbor Day Proclamation (P-19-001)

Whereas, In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I _____ President of the Village of Weston, do hereby proclaim Friday, April 26th, 2019 as Arbor Day in the Village of Weston, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and Woodlands, and

Further, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Dated this 15th day of April in the year of 2019

President _____

Attest _____

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 3/25/2019
Description:	Bike and Walk Week Proclamation (P-19-002)
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve Proclamation P-19-002 designating May 13-19, 2019 as Bike and Walk Week in the Village of Weston?

Background

The Village has designated a week in May for several years encouraging residents to ride a bike or walk to their destination throughout the week. As the village works to include bicycle and pedestrian accommodations in future developments and add facilities to existing neighborhoods this proclamation shows the villages commitment to support utilizing these facilities. This proclamation also shows support to raise awareness of the benefits to biking and walking instead of traveling in motor vehicles.

Attached Docs: Proclamation P-19-002

Committee Action: No prior review.

Fiscal Impact: N/A

Recommendation: Staff recommends approval.

Recommended Language for Official Action

I move to Recommend to the Board of Trustees to approve Proclamation P-19-002 designating May 13-19, 2019 as Bike and Walk Week in the Village of Weston.

I move to Recommend to the Board of Trustees to not approve Proclamation P-19-002.

Or, something else.

Additional action:



Bike and Walk Week Proclamation (P-19-002)

- Whereas, walking and bicycling has been an important part of the lives of most Americans; and,
- Whereas, today, millions of Americans engage in walking and bicycling because it is a viable and environmentally-sound form of transportation, an excellent form of fitness and provides quality family recreation; and,
- Whereas, community health organizations are actively promoting the use of biking and walking to improve wellness and the general health of the community; and,
- Whereas, bicycling and walking advocates from around the country observe May as National Bicycle Month and the week of May 13-19, 2019 as Bike to Work Week, and these observances raise awareness of the benefits to biking and walking instead of traveling in motor vehicles; and,
- Whereas, area schools and businesses are engaged in activities that promote and encourage students and employees in the Village of Weston to bike or walk to school or work during that week; and,
- Whereas, these efforts are to raise public awareness that the Village of Weston will be a better place to live if more people would walk and bike to their destination, for better health, recreation, transportation, and the natural environment; and,

NOW, THEREFORE BE IT RESOLVED, I _____ President of the Village of Weston, do hereby proclaim May 13-19, 2019 as “Bike and Walk Week” in the Village of Weston and encourage all citizens, to ride a bike or walk to their destination throughout the week.

Dated this 15th day of April in the year of 2019

President _____

Attest _____

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 3/25/2019
Description:	Discussion and possible action to recommend the purchase of a Turfco riding sprayer/spreader with optional 3 in 1 tank from Horst Distributing.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve the purchase of a Turfco riding sprayer/spreader with optional 3 in 1 tank from Horst Distributing?

Background

This would be a new piece of equipment for the village. The reason staff is requesting to purchase this piece of equipment is because it would significantly reduce the amount of staff time utilized spraying weeds in landscape beds and fence lines in parks, which will also reduce the amount of time staff spends trimming these areas. This machine will also reduce the time spent fertilizing by more than half. The village utilized a demonstration machine last fall and was able to fertilize all village landscape turf areas in about 1 ½ days compared to the 3+ days it typically takes. Besides the items listed above this machine will also help the village maintain the skinned areas, gives the village the capability to spray herbicides on turf areas and in various other capacities.

Attached Docs:	Quote from Horst Distributing
Committee Action:	This item was included in the proposed CIP document. Borrowing for the 2019 CIP was approved at the 3/18/19 meeting of the Board of Trustees.
Fiscal Impact:	\$9,414.00 (\$12,000 was budgeted in the proposed CIP)
Recommendation:	Staff recommends the purchase of this piece of equipment.

Recommended Language for Official Action

I move to Recommend to the Board of Trustees to approve the purchase of a Turfco riding sprayer/spreader with optional 3 in 1 tank.

I move to Recommend to the Board of Trustees to not approve the purchase of a Turfco riding sprayer/spreader.

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Or, something else.

Additional action:



QUOTATION

P.O. Box 110, 444 N. Madison St.
 Chilton, WI 53014-0110
 Phone 800-279-2341
 Fax 920-849-9576

TURF EQUIPMENT SPECIALISTS
 Serving Wisconsin & Upper Michigan

TO: Village of Weston
 Attn: Shawn
 5500 Schofield Ave.
 Weston, WI 54476

Date: 3/19/19
 Attention: Shawn
 Your Inquiry: Verbal

We are pleased to submit this quotation on our interpretation of your requirements. All quoted prices are subject to change after 30 Days from date of this quotation. Sales and use tax, where applicable, payable by the Buyer.

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
ONE(1)	Turfco T3100 riding sprayer/spreader, hydrostatic drive, one year factory warranty.		
	<i>Regular Price</i>	\$10,795.00	
	<i>Special Price on unit in stick</i>		<u>\$8,995.00</u>
	<u>Optional</u>		
ONE(1)	3-in-1 Tank installed	ADD	<u>\$419.00</u>

F.O.B. Village—Assembled and ready for operation


Delivery: Our Truck

Terms: Net 30 Days

We appreciate the privilege of quoting on your requirements and hope for your favorable consideration.

Sincerely,

HORST DISTRIBUTING, INC.

By: 

GRANT MORTIMER, PRESIDENT

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 3/25/2019
Description:	Discussion and possible action to recommend the purchase of a Walker Model D Zero Turn Mower from Jerry's Small Engine Supply Company.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve the purchase of a Walker Model D Zero Turn Mower from Jerry's Small Engine Supply Company?

Background

The purchase of this piece of equipment is to replace the current 2007 Walker Zero Turn Mower the village owns. This piece of equipment is utilized for mowing of the aquatic center, Schofield Avenue, spring thatching and fall cleanup on various areas due to its ability to collect grass clippings and leaves. Having this ability at the aquatic center is especially helpful since this significantly reduces the amount of grass clippings in the pool and therefore reduces the frequency that staff must clean the filters, which is a 4 to 5-hour process. It also keeps grass clippings off sidewalks, paths, pool deck, etc. thus reducing the amount of time that staff would have to spend blowing off these areas. Staff is recommending replacing this machine due to significant repairs that have been needed the past two years. In 2018 staff replaced the main blower assembly and in 2017 staff replaced the main pto gearbox, cooling fan and temperature sensors.

Attached Docs:	Quote from Jerry's Small Engine Supply Company did not arrive on time to include in the packet. Staff will send via email once it arrives.
Committee Action:	This item was included in the proposed CIP document. Borrowing for the 2019 CIP was approved at the 3/18/19 meeting of the Board of Trustees.
Fiscal Impact:	\$22,000 was budgeted in the proposed CIP
Recommendation:	Staff recommends the purchase of this piece of equipment.

Recommended Language for Official Action

I move to Recommend to the Board of Trustees to approve the purchase of a Walker Model D Zero Turn Mower.

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN

5500 SCHOFIELD AVENUE, WESTON, WI 54476

REQUEST FOR CONSIDERATION

I move to Recommend to the Board of Trustees to not approve the purchase of a Walker Model D Zero Turn Mower.

Or, something else.

Additional action:

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Public Mtg/Date:	Park & Recreation Committee – 3/25/2019
Description:	Discussion and possible action to recommend utilizing the funds in the room tax account.
From:	Shawn Osterbrink, Director of Parks, Recreation & Forestry
Question:	Should the Park and Recreation Committee recommend that the Board of Trustees approve the use of room tax funds for a specific purpose?

Background

Village staff recently discussed that there is over \$100,000.00 remaining in the room tax fund and started to discuss if there are specific projects or events where these funds could be used. We also discussed if these funds should be given to the Convention and Visitors Bureau if the funds are not going to be used for projects or events in the village.

Staff discussed that there may be some possible options to use these funds if there are specific projects that are tourism related. Staff discussed a few different projects that may be eligible for the use of some of these funds. Some of the ideas that staff came up with could be the installation of pickleball courts (as long as there is a commitment to host a certain amount of tournaments each year that would bring in people for overnight stays), improvements on the baseball fields (same requirement as pickleball as the fields would have to be used for tournaments that bring people in for overnight stays). Everest Youth Baseball has at least three tournaments scheduled in 2019 that will bring in hundreds of people and should provide some overnight stays. The next idea would be to develop the walking and bicycle paths on the Prohaska property. If these trails would be developed it would be part of the larger plan for Central Wisconsin Off-road Cycling Coalition to develop the area as an International Mountain Bicycling Association Ride Center. If this would happen it should bring people to the area to use the vast amount of mountain bike facilities in the area.

These are just some of the ideas that staff came up with in a short time and we are sure there are other possibilities. Staff feels that there are also events in the area that could probably utilize some of these funds for their events. Does the village want to distribute these funds for events', or would they prefer having the CVB distribute them?

Staff needs to further discuss this item but wanted to inform the committee to get the discussion going as it probably does not make sense to hold on to these funds in a village account unless there is a plan to utilize them.

Attached Docs: **None**

VILLAGE OF WESTON, MARATHON COUNTY, WISCONSIN
5500 SCHOFIELD AVENUE, WESTON, WI 54476
REQUEST FOR CONSIDERATION

Committee Action: No previous review.

Fiscal Impact: \$100,000+

Recommendation: N/A

Recommended Language for Official Action

I move to Recommend to the Tourism Commission to approve utilizing room tax funds for ?

I move to Recommend to the Tourism Commission to approve giving the balance of the room tax funds to the Convention and Visitors Bureau.

Or, something else.

Additional action:

**END OF
PACKET**